

Licenced Certifiers Association Committee Meeting – MINUTES

Date: 7th April 2025

Time: 6.02pm – 7.23pm

Venue: Wetherill Park TAFE – Industrial Room *The Horsley Drive, Wetherill Park New South Wales 2164*

Meeting Chair: Terry Leeder

Attendees: John Oste, Terry Leeder, Scott Herning

Zoom: Mark Dewhurst, Mark Woods, Ian Carpenter

Apologies: Ken O’Keefe

Nomination that previous meeting minutes to be correct: Mark Dewhurst **Seconded:** John Oste

Item No	Agenda Item	Action/ Notes	Status
1.	Call the meeting to Order	The meeting Commenced at 6. 02pm	
2.	Recording of the Zoom Meetings	The meeting was recorded. (REMINDER FOR ALL PARTICIPANTS)	OPEN
3.	New Objectives for 2024 – 2025	Heavy vehicle awareness / training presentation on Rigid Vehicle Air Brake Response Time Testing Presentation to be scheduled on Thursday 1 st May 2025. Training evening date confirmed. Starting at 5pm and will include General meeting agenda if there is available time.	OPEN
4.	LCA Website	John Oste has recommended that ALL members make use of the website. All GENERAL LCA MEETING (AGENDA / MINUTES) TO BE ONLY MADE AVAILABLE TO MEMBERS VIA THE WEB BY JAN 2025 TO BE STAGED IN OVER THE NEXT 6 MONTHS. <u>New posts for approval</u> LCA President Post Committee Minutes & Agenda meetings access on the LCA website. Terry Leeder to send an email to all member on the password for access. PASSWORD : lcacommittee522	OPEN OPEN OPEN
5.	New Forum LCA	The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2025. 1. Suggested that Ian Carpenter to raise as an agenda at the next TFNSW-VSWG meeting.	ON HOLD By TFNSW
6.	Disability Standard Mandates	Ian has been working closely with TFNSW-VSWG and the ATSA Governing Disability authorities on the mandates Australian STD requirements for disability work. TFNSW have allowed exemptions for private installations and are aware of the urgency of this matter. Mobility Exemption (Private Vehicles Only) currently released: 1. Exemption from seated head height for a person with disability	OPEN

		<p>Details on the LCA Website. Requires follow up as the exemption runs out in July 2025.</p> <p>Scott reported that he tried to raise an exception with TFNSW and received an email stating there was no exemption for private vehicles and Barry Craig came back and told Scott that he was to raise an application as it is case by case.</p> <p>Ian to report next meeting as he is not well and was not at the meeting to respond.</p>	
7.	NSW Police	<p>Peter Gillard prepared a common document for all certifies to sign to and be presented to their local members of parliament, (Apply political pressure). This document covered the four bullet points raised previously by Lesly Gunaratnam.</p> <p>The document and has been forwarded to the minister who has responded to the LCA with a NO. The current policy will stay as it stands. (The notice did not get to the minister and was handled by his deputies)</p> <p>Peter Gillard has not happy with the response and is currently working in the background on this matter with his local member with the objective that the documentation reaches the minister.</p> <p>John Oste to follow up with Peter. Details to follow.</p>	ON HOLD (WIP)
8.	<i>LCA Constitution Updates</i>	<p>Preparation for the update of our LCA constitution policy to include the provision of the following items:</p> <ol style="list-style-type: none"> 1. Means for prospective new members to be allowed to participate in meeting on a silent basis to provide information awareness training for prospective VSCCS members who would like to become a licenced VSCCS certifier and qualify with the VSCCS System. 2. <i>To provide an Opportunity for past or retired VSCCS officers & retired LCA members to also participate in LCA General Meeting.</i> 3. <i>To Provide past or retired VSCCS officers & Retired LCA Members to be allowed to be an active member of the LCA including the right to sit as a voted in member on the LCA executive committee. Majority vote from LCA committee members to vote suitable person/s into the committee. Committee members rules to apply.</i> 4. LCA honorarium Volunteer service payments <ul style="list-style-type: none"> - Serving executive members specific entitlements for yearly membership & associated industry associations, business, subscriptions, volunteer services & lifetime membership as nominated and authorised by the LCA executive committee. <p>John Oste has received the LCA constitution documentation from Fair Trade. John has presented a draft update inclusion statement for the draft update to Terry Leeder for approval. The draft amendment to be then presented to the committee for comment and final approval. This needs action needs to be undertaken ASAP in time for the LCA 2025 AGM anniversary date. DETAILS TO FOLLOW</p>	OPEN
9.	AAAA Autocare 2025	<p>AAAA will once again be hosting a modification summit on Friday 20th June in Brisbane.</p> <p>The LCA members attending (Modification Summit) this year from the committee are John Oste, Greg South, Ian Carpenter, Mark Dewhurst, no support yet from our other LCA general members to date.</p>	OPEN

		Mark Dewhurst has arranged for accommodation. (3 Bed Apartment)	
10.	PRESIDENTS VSWG MEETING (Agenda Summary)	<p>VSWG MEETING 25th February 2025. Zoom Attendees – Seven TfNSW management, CHMC, IAME, 4WDs, CAMs, AAAA, Ken & Ian LCA, Peter VSCCS, ASRF, and ACMC.</p> <p>Agenda Items</p> <ol style="list-style-type: none"> 1. Presentation of VSCCS Certifiers & Mod Certificates 2. Callout for VSCCS Updates, Education & suggestions for improvement from LCA. Ian is happy to raise the suggestions & improvements 3. TfNSW list of projects TRNSW are currently working on 4. Temporary seat removal in four-wheel drives 5. ADAS Working Group – Report Drafted 6. NTC Vehicle STSDS Hominization VSB 14 Updates / EVs & Disability Mods added to GVM/GCM, lifts etc 7. Modification Order VSI 6 Draft update 8. VSI 6 Draft presented for comment 9. New ADR's 68/01 & 72/01 10. ICV from interstate 11. Tyre Placard Requirements – TfNSW to provide details 12. TfNSW Change NSRG Hot-rod guidelines (child restraints, Door strength & door latches) 13. New Agenda Items (Shopping around for VSCCS Certificates, Shortage of Certifiers, Upskilling of) <p><i>The next VSWG meeting is due to be held on the 20th, May 19th August 18th November 2025.</i></p>	<p>OPEN</p> <p>OPEN OPEN OPEN OPEN OPEN OPEN OPEN OPEN OPEN OPEN OPEN</p>
11.	HIVA Member Forum 20 th Feb 2025 - Feedback	<p>John Oste attended the HIVA Forum and provided his feedback minute notes taken from the meeting.</p> <ol style="list-style-type: none"> 1. 2025 Brisbane truck Show 2. Work force training – Tafe (Body Building / Mechanics) 3. ADR 38/05 updated (Trailer response times) 4. ADR Harmonisation – Submissions to Department of Infrastructure working group by the HIVA & all the other Governing State Authorities (Submissions of 100 ADR's) 5. J4 Tipper Code release date 1st April 2025 (J1 to J4) 6. Powered trailers raised with the authorities (ADR's) 7. Guest Speaker – OHS Safety in the workplace <p>Mark Woods provided further feedback on driven trailers in the industry operating in Emerald in Queensland.</p>	CLOSED
12.	Off Site Meetings (North / South)	<p>North: An Offsite meeting has been programmed on July 17th 2025 up the coast in Wyee at Mark Dewhurst Workshop with the intention of a demonstration for emission testing on a 5 Gas emission analyser test instrument.</p> <p>South: Mark Woods was approached for a proposed of-site meeting for members down south who would support the request with suitable notice.</p>	OPEN
	LCA Financials		
13.	Treasurer	John Oste reported in that the financials were in budget.	OPEN

		<p>Year period 2024 -2025.</p> <p><i>Net Assets to date 27th Jan 2025 – \$37,866.20</i></p> <p><i>Expenditure to date 27th January 2025– \$9,023.93</i></p>	
	Correspondence		
14.	AVE Interstate Certifier Licenses	<p>An AIS agent had forwarded a 2024 F450 4x4 to Mark due to his concerns of the lack of detail in a QLD engineering certificate when undertaking a registration transfer.</p> <p>Mark Woods also inspected the vehicle for additional body modification and was also concerned of the existing modifications (GVM Upgrade & Body) on Queensland modification plates. When reading through the certificate Mark noticed the certificate was issued by a certifier that has been struck off the NSW VSCCS licencing system.</p> <p>Mark Woods then contacted Terry Leeder and asked the question how a person when struck of the NSW VSCCS System and can still operate in Queensland under the National Heavy Vehicle Regulator.</p> <p>A lot of decision was undertaken amongst the committee on this subject and the question was raised whether we were contacting the correct authority for advice on this matter.</p> <p>Mark Dewhurst also raised the fact that AIS agent undertaking a brown slip where an engineering certificate that lacks the actual facts and details of the modification can pass this back to TRNSW whether the certificate is valid and acceptable.</p> <p>The question was then raised again what do the LCA do on this matter.</p> <p>The secretary Terry Leeder to put together a email inquiry as to how can a VSCCS certifier by struck off by TFNSW and still write certificates from another interstate jurisdiction (QLD) with emphasising and informing the governing authority the certifier and LCA is anonymous.</p> <p>Terry to follow up with draft letter for the next meeting.</p>	OPEN
15.	Axle Capacities on Modified Vehicles	<p>Discussion was undertaken on the 10% upgrade of axle weights.</p> <p>John Oste put up VSB 14 LA Engines page 12 Section 2.13.1 Vehicle Mass. This ruling allows for vehicle compliance on vehicles if the mass on the front and rear is not known. However, this must include analysis including the complete assembly. (Axles, suspension, steering, chassis, braking, tyre capacity and speed rating.)</p> <p>It was concluded that this ruling cover passenger car derivatives but does not cover commercial vehicles.</p>	OPEN
	New Business		
16.	ADAS Event Invitation	<p>Safe -T -Stop have a new ADAS testing platform and are offering a special demonstration training late in the afternoon 5:30 to 7:30 pm in Smithfield at their new site on the 7th May 2025.</p>	OPEN
	Meeting Closed 8.55 pm	7:23pm	

Upcoming Meeting Dates

2024	General Meeting	Executive
First Term	17 th February 2025 (Monday)	5 th March 2025 (Wednesday)
	17 th March 2025 (Monday)	7 th April 2025 (Monday)
Second Term	21 st April 2025 (Monday)	5 th May (Monday)
	1st May 2025 (Thursday)	2 nd June 2025 (Monday)
	16 th June 2025 (Monday)	
	17 th July 2025 [Offsite – Wyee] (Mon)	
	18 th August 2025 (Monday)	4 th August 2025 (Monday)
Third Term	15 th September 2025 (Monday)	3 rd September 2025 (Wednesday)
	20 th October 2025 (Monday)	3 rd November 2025 (Monday)
	17 th November 2025 (Monday)	
	5 th December 2025 [Christmas Gathering]	

This concludes the 2025 year.