

Licenced Certifiers Association Committee Meeting – AGENDA

Venue: Wetherill Park TAFE – Industrial Room *The Horsley Drive, Wetherill Park New South Wales 21642*

Zoom Meeting –Meeting Start 6.00pm 5th March 2025

<https://us06web.zoom.us/j/81994894225?pwd=zh3agZ0abdOwF3Vi6AC7UzArkWsYar.1>

All members present must sign in the LCA attendance book.

Open Meeting Chair: _____ **Time:** _____ **Date:** _____

President: Welcome and pass onto the LCA members present including those on Zoom meeting

Attendees: _____

Zoom: _____

Apologies: _____

Previous Minutes: May be read out by the secretary **Or committee member** _____

Nomination that previous meeting minutes to be correct: _____ **Seconded:** _____

Matters arising from the previous minutes: N/A

Item No	Agenda Item	Action/ Notes	Status
1.	Recording of the Zoom Meetings	The meeting to be recorded. (REMINDER FOR ALL PARTICIPANTS)	OPEN
2.	New Objectives for 2025	Heavy vehicle awareness / training to be rescheduled early in the new year 2025. Training day at TAFE – Early next year. (Terry & John to advise dates) a) Heavy vehicles – John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation.	OPEN
3.	LCA Website	John Oste has recommended that ALL members make use of the website. All GENERAL LCA MEETING (AGENDA / MINUTES) TO BE ONLY MADE AVAILABLE TO MEMBERS VIA THE WEB BY JAN 2025 TO BE STAGED IN OVER THE NEXT 6 MONTHS. <u>New posts for approval</u> AIS Light Authorised Inspection Station Rules	OPEN
4.	New Forum LCA	The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2025. 1. Suggested that Ian Carpenter to raise as an agenda at the next TFNSW-VSWG meeting.	ON HOLD By TFNSW

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5.	Disability Standard Mandates	<p>Ian Carpenter reported that TfNSW on the mandates Australian STD requirements for disability work.</p> <p>Ian has been working closely with TFNSW-VSWG and the ATSA Governing Disability authorities on this matter.</p> <p>TFNSW have allowed exemptions for private installations and are aware of the urgency of this matter.</p> <p>Mobility Exemption (Private Vehicles Only) currently released:</p> <ol style="list-style-type: none"> 1. Exemption from seated head height for a person with disability Details on the LCA Website. Requires follow up as the exemption runs out in July 2025 2. Exemption to allow a replacement seat not equipped with a side airbag to be fitted. Details on the LCA Website 3. Exemption for a Vehicle Modified for a Person of Short Stature Details on the LCA Website 4. Exemption allowing Driver Hand Controls to be fitted Details on the LCA Website <p>Further work is being undertaken by Ian with TFNSW -VSWG regarding implications of making Australian Standards Mandatory. Several issues were raised regarding vehicle clear space, cartridge style platforms (handrails?) and one-off hand control appliances.</p> <p>John Oste has listed the above exemption information to be listed on the LCA Website</p> <p>Ian also mentioned a TFNSW condition regarding restoring the vehicle back to its original condition after finished use of the vehicle. This has been questioned by the industry as they were concerned that this could have the a major effect on the resale value of the vehicle. An email was forwarded by the industry as they were losing sales to TFNSW who responded that day with a positive which suggested that TFNSW were not following up on this matter providing the vehicle re assessed by a VSCCS certifier should the vehicle be sold. This relates to the minimum 50mm head height clearance for wheelchair occupants and supported with a medical report.</p> <p>Member discussions suggested that disability vehicles will need to assessed case to case. (In particular highly modified transportation wheelchair modified vehicles).</p> <p>Terry Leeder was to present a previous correspondence email he had received from some time ago from Transport NSW on this subject matter and forward onto the committee members for discussion next meeting.</p>	OPEN
6.	NSW Police	<p>Peter Gillard had drafted a document for each LCA member to be made available for all certifies to sign to and be presented to local members of parliament, (Apply political pressure)</p> <p>Lesly meet with his local member for discussions on the subject matter and received a response that the minister requested the changes and instructed the Police to take immediate action (DEC LAST YEAR 23) on the matter.</p>	ON HOLD

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		<p>Therefore, there will be no changes to the ON-THE-SPOT AUDITING BY THE POLICE.</p> <p>Peter Gillard is not letting the matter rest as apparently the letter was addressed by the deputies within the department and not by the transport minister. Peter is following up on alternative channels of communication with his local Member. Peter will advise in due course.</p>	
7.	<p>LCA constitution Update: New LCA Member Training / Awareness Program</p>	<p>Peter Weatherby preparing the update of our LCA constitution policy to include the provision of means for prospective new members to be allowed to participate in meeting on a silent basis to provide information awareness training for prospective VSCCS members who would like to become a licenced VSCCS certifier.</p> <p>Final details to be forwarded to Department of Fair Trading.</p> <p><i>Note: This also included the following additional items yet to be approved:</i></p> <ol style="list-style-type: none"> 1. Members in conflict with TFNSW and the opportunity for retired LCA members to also participate in LCA General Meeting. 2. Retired LCA Members to be allowed to be an active member of the LCA including the right to sit as a voted in member on the LCA executive committee. <p>Peter Weatherby sent a text to Terry which has stated Peter is on the mend but not fully mended and will need a couple of weeks or months before he can be present at meeting.</p> <p>John Oste has contacted Fair trade with a filled-out the form for a copy of the LCA constitution documentation. The form is called INCORPORATED ASSOCIATIONS SEARCH REQUEST FORM which carries a fee of \$78 for an electronic copy, or \$56 for a PDF copy.</p> <p>John Oste has since followed up with another application to Fairtrade for the request of the copy of our LCA constitution as they have lost or misplaced the mailed application. DETAILS TO FOLLOW</p>	OPEN
8.	LCA Membership Renewal Forms	<p>It was raised that members do not fill out the renewal form when renewing their LCA membership. This is a problem can be resolved to include the LCA membership renewal form on-line on our website.</p>	OPEN
9.	AAAA Autocare 2025	<p>AAAA will once again be hosting a modification summit on Friday 20th June in Brisbane.</p> <p>The LCA had a good representation at the last meeting and the members that attended found it extremely worthwhile and it was suggested that this would be supported by LCA members in the coming year.</p> <p>Currently there has been a great deal of interest amongst the committee with John, Greg, Ian, Mark D. and potentially Ken attending. No support as yet from our other LCA members to date.</p> <p>John Oste is about to arrange for accommodation in the next couple of weeks time.</p>	OPEN
10.	<p>PRESIDENTS VSWG MEETING (Agenda Summary)</p> <p>Agenda Items</p>	<p>VSWG MEETING 25th February 2025.</p> <p>Attendees – Five TfNSW management, ASTA delegate and myself in person.</p> <p>ZOOM - two chairpersons and delegates from TFNSW (2), IAME, 4WDs, CAMs, Police, AAAA, Ian LCA, Peter VSCCS, ASRF, and APMC.</p>	OPEN

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		<ol style="list-style-type: none"> 1. ICV registration process 2. Presentation of the VSCCS certification data 3. Adjustable Coil Over Suspension 4. Temporary seat removal in four-wheel drives 5. Illegitimate inspections 6. Right for Appeal Process TFNSW. 7. VSCCS Bulletin 2 Working Group 8. ADAS Working Group 9. Legislation amendment for national harmonisation Working Group 10. NTC on VSB 14 update 11. Disability Standard Mandates 12. Hand controls and platforms issue Working Group 13. SSM blue slip issues (New Agenda Item) 14. Seatbelts in historic heavy vehicles and the 3500kg GVM limit of the CVS scheme. 15. ICV registration process: 6 month update 16. Modification Order 2024 Draft Feedback. 17. Suspension items, the exemption of retrofitting seatbelts to older vehicles, and GVM and GCM 18. Registration of ex-Military vehicles 19. Unnecessary identification of engine numbers 20. VSCCS Forum in 2025 <p><i>The next VSWG meeting is due to be held on the 20th, May 19th August, 18th November 2025.</i></p>	<p>CLOSED OPEN CLOSED OPEN OPEN CLOSED OPEN OPEN OPEN CLOSED OPEN CLOSED OPEN CLOSED OPEN OPEN CLOSED OPEN OPEN OPEN</p>
11.	Robert Holms	Terry received correspondence from Robbie Holmes has made inroads with his request to get back into VSCCS Certificates. Transport for NSW has stated that Robbie can re-apply for his VSCCS license through the correct channels with scenarios, interviews ect in the new scheme. Terry when on to explain that it may take some time as other members have been waiting for some time and wished Robbie the best with Transport NSW timing.	OPEN
12.	Clearview Mirrors (<i>Not past + 150mm on the widest part of the vehicle under normal use</i>)	Scott Herning raised some discussion regarding the clearance requirements and not in respect for the Cat 5 regulations. Scott's finding was the Clearview mirrors complied with to code in respect to vehicle width restraints. Further discussion continued the cat 5 requirements.	OPEN
13.	Off Site Meetings (North / South)	<p>North: An Offsite meeting has been programmed on July 17th 2025 up the coast in Wyee at Mark Dewhurst Workshop with the intention of a demonstration for emission testing on a 5 Gas emission analyser test instrument.</p> <p>South: Mark Woods was approached for a proposed of-site meeting for members down south who would support the request with suitable notice.</p>	OPEN
	LCA Financials		
14.	Treasurer	<p>John Oste reported in that the financials were in budget.</p> <p>Year period 2024 -2025.</p> <p><i>Net Assets to date 27th Jan 2025 – \$37,511.44</i></p> <p><i>Expenditure to date 27th January 2025– \$9,023.93</i></p>	OPEN

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	Correspondence		
15.	Removal Vehicle Modification Code	Terry & Mark working with VSCCS help desk to work through these issues of modified vehicles back to OE condition.	OPEN
	New Business		

Meeting Closed Time _____

Upcoming Meeting Dates

2024	General Meeting	Executive
First Term	17 th February 2025 (Monday)	5 th March 2025 (Wednesday)
	17 th March 2025 (Monday)	7 th April 2025 (Monday)
Second Term	21 st April 2025 (Monday)	5 th May (Monday)
	19 th May 2025 (Monday)	2 nd June 2025 (Monday)
	16 th June 2025 (Monday)	
Third Term	16 th July 2025 [Offsite – Wyee] (Wed)	
	18 th August 2025 (Monday)	4 th August 2025 (Monday)
	15 th September 2025 (Monday)	3 rd September 2025 (Wednesday)
Fourth Term	20 th October 2025 (Monday)	3 rd November 2025 (Monday)
	17 th November 2025 (Monday)	
	5 th December 2025 [Christmas Gathering]	