

Licenced Certifiers Association Committee Meeting – MINUTES

Date: 3rd February 2025

Time: 6.01pm – 7.43pm

Venue: Wetherill Park TAFE – Industrial Room *The Horsley Drive, Wetherill Park New South Wales 21642*

Meeting Chair: Terry Leeder

Attendees: John Oste, Terry Leeder, Scott Herning, Ian Carpenter

Zoom: Mark Dewhurst, Mark Woods

Apologies: Peter Weatherby

Nomination that previous meeting minutes to be correct: Mark Dewhurst **Seconded:** John Oste

Item No	Agenda Item	Action/ Notes	Status
1.	Call the meeting to Order	The meeting Commenced at 6. 01pm	
2.	Recording of the Zoom Meetings	The meeting was recorded. (REMINDER FOR ALL PARTICIPANTS)	OPEN
3.	New Objectives for 2024 – 2025	Heavy vehicle awareness / training presentation on Rigid Vehicle Air Brake Response Time Testing Presentation to be scheduled in late March or early April 2025. Training evening date to be advised.	OPEN
4.	LCA Website	John Oste has recommended that ALL members make use of the website. All GENERAL LCA MEETING (AGENDA / MINUTES) TO BE ONLY MADE AVAILABLE TO MEMBERS VIA THE WEB BY JAN 2025 TO BE STAGED IN OVER THE NEXT 6 MONTHS. <u>New posts for approval</u> AIS Light Authorised Inspection Station Rules (Approved) LCA President Post Committee Minutes & Agenda meetings access on the LCA website	OPEN CLOSED OPEN OPEN
5.	New Forum LCA	The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2025. 1. Suggested that Ian Carpenter to raise as an agenda at the next TFNSW-VSWG meeting.	ON HOLD By TFNSW
6.	Disability Standard Mandates	Ian has been working closely with TFNSW-VSWG and the ATSA Governing Disability authorities on the mandates Australian STD requirements for disability work. TFNSW have allowed exemptions for private installations and are aware of the urgency of this matter. Mobility Exemption (Private Vehicles Only) currently released: 1. Exemption from seated head height for a person with disability	OPEN OPEN

		<p>Details on the LCA Website. Requires follow up as the exemption runs out in July 2025</p> <p>2. Exemption to allow a replacement seat not equipped with a side airbag to be fitted. Details on the LCA Website</p> <p>3. Exemption for a Vehicle Modified for a Person of Short Stature Details on the LCA Website</p> <p>4. Exemption allowing Driver Hand Controls to be fitted Details on the LCA Website</p> <p>Further work is being undertaken by Ian with TFNSW -VSWG regarding implications of making Australian Standards Mandatory. Several issues were raised regarding vehicle clear space, cartridge style platforms (handrails?) and one-off hand control appliances. John Oste has listed the above exemption information to be listed on the LCA Website</p> <p>Ian also mentioned a TFNSW condition regarding restoring the vehicle back to its original condition after finished use of the vehicle. This has been questioned by the industry as they were concerned that this could have the a major effect on the resale value of the vehicle. An email was forwarded by the industry as they were losing sales to TFNSW who responded that day with a positive which suggested that TFNSW were not following up on this matter providing the vehicle re assessed by a VSCCS certifier should the vehicle be sold. This relates to the minimum 50mm head height clearance for wheelchair occupants and supported with a medical report. Member discussions suggested that disability vehicles will need to assessed case to case. (In particular highly modified transportation wheelchair modified vehicles). TFNSW have stated that minor modifications like hand controls when removed do not require a modification certificate providing the vehicle is brought back to its original STD OE condition.</p>	<p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p>
7.	NSW Police	<p>Peter Gillard prepared a common document for all certifies to sign to and be presented to their local members of parliament, (Apply political pressure). This document covered the four bullet points raised previously by Lesly Gunaratnam.</p> <p>The document and has been forwarded to the minister who has responded to the LCA with a NO. The current policy will stay as it stands. (The notice did not get to the minister and was handled by his deputies)</p> <p>Peter Gillard has not happy with the response and is currently working in the background on this matter with his local member with the objective that the documentation reaches the minister.</p> <p>John Oste to follow up with Peter. Details to follow.</p>	<p>ON HOLD (WIP)</p>
8.	<i>LCA Constitution Updates</i>	<p>Preparation for the update of our LCA constitution policy to include the provision of the following items:</p> <p>1. Means for prospective new members to be allowed to participate in meeting on a silent basis to provide information awareness training for prospective VSCCS members who would like to become a licenced VSCCS certifier and qualify with the VSCCS System.</p>	<p>OPEN</p>

		<p>2. <i>To provide an Opportunity for past or retired VSCCS officers & retired LCA members to also participate in LCA General Meeting.</i></p> <p>3. <i>To Provide past or retired VSCCS officers & Retired LCA Members to be allowed to be an active member of the LCA including the right to sit as a voted in member on the LCA executive committee. Majority vote from LCA committee members to vote suitable person/s into the committee. Committee members rules to apply.</i></p> <p>4. LCA honorarium Volunteer service payments</p> <ul style="list-style-type: none"> - Serving executive members specific entitlements for yearly membership & associated industry associations, business, subscriptions, volunteer services & lifetime membership as nominated and authorised by the LCA executive committee. <p>John Oste has received the LCA constitution documentation from Fair trade and will work with Terry Leeder to provide a draft amendment of the updated LCA constitution for approval. DETAILS TO FOLLOW</p>	
9.	LCA Membership Renewal Forms	<p>It was raised that members do not fill out the renewal form when renewing their LCA membership. This is a problem can be resolved to include the LCA membership renewal form on-line on our website.</p> <p>John Oste has updated the form with a PDF form and will send a copy of the form to all the committee members for review, then place this on our website.</p>	CLOSED
10.	AAAA Autocare 2025	<p>AAAA will once again be hosting a modification summit on Friday 20th June in Brisbane.</p> <p>The LCA members attending (Modification Summit) this year from the committee are John Oste, Greg South, Ian Carpenter, Mark Dewhurst, no support yet from our other LCA general members to date.</p> <p>John Oste is about to arrange for accommodation in the next couple of weeks time.</p>	OPEN
11.	PRESIDENTS VSWG MEETING (Agenda Summary)	<p>VSWG MEETING 25th February 2025.</p> <p>Attendees – Five TfNSW management, ASTA delegate and myself in person. ZOOM - two chairpersons and delegates from TFNSW (2), IAME, 4WDs, CAMs, Police, AAAA, Ian LCA, Peter VSCCS, ASRF, and ACMC.</p> <p>Agenda Items</p> <ol style="list-style-type: none"> 1. Presentation of the VSCCS certification data 2. Temporary seat removal in four-wheel drives 3. Illegitimate inspections 4. VSCCS Bulletin 2 Working Group 5. ADAS Working Group 6. Legislation amendment for national harmonisation Working Group 7. Disability Standard Mandates 8. SSM blue slip issues (New Agenda Item) 9. ICV registration process: 6-month update 10. Modification Order 2024 Draft Feedback. 11. Registration of ex-Military vehicles 12. Unnecessary identification of engine numbers 13. VSCCS Forum in 2025 	<p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p>

		<i>The next VSWG meeting is due to be held on the 20th, May 19th August, 18th November 2025.</i>	
12.	Robert Holms	Terry received correspondence from Robbie Holmes has made inroads with his request to get back into VSCCS Certificates. Transport for NSW has stated that Robbie can re-apply for his VSCCS license through the correct channels with scenarios, interviews ect in the new scheme. Terry when on to explain that it may take some time as other members have been waiting for some time and wished Robbie the best with Transport NSW timing.	CLOSED
13.	Clearview Mirrors (<i>Not past + 150mm on the widest part of the vehicle under normal use</i>)	Scott Herning raised some discussion regarding the clearance requirements and not in respect for the Cat 5 regulations. Scott's finding was the Clearview mirrors complied with to code in respect to vehicle width restraints. Further discussion continued the cat 5 requirements.	CLOSED
14.	Off Site Meetings (North / South)	North: An Offsite meeting has been programmed on July 17 th 2025 up the coast in Wyee at Mark Dewhurst Workshop with the intention of a demonstration for emission testing on a 5 Gas emission analyser test instrument. South: Mark Woods was approached for a proposed of-site meeting for members down south who would support the request with suitable notice.	OPEN
	LCA Financials		
15.	Treasurer	John Oste reported in that the financials were in budget. Year period 2024 -2025. <i>Net Assets to date 27th Jan 2025 – \$37,511.44</i> <i>Expenditure to date 27th January 2025– \$9,023.93</i>	OPEN
	Correspondence		
16.	Removal Vehicle Modification Code	Terry & Mark working with VSCCS help desk to work through these issues of modified vehicles back to OE condition.	CLOSED
17.	Customer Feedback from a EX LCA Member	Terry reported on a call from a customer on a job from ex member Mark Gillies where his vehicle was defected and the VSCCS certificate was cancelled by TFNSW. The owner of the vehicle has been a bit a problem who has a court case coming up and has assaulted the police banned by transport department and it officers. The vehicle is a F250 has been modified 37" tyres, head lights in the bumper bar, plus others, ie: modified seats ect with a requested GVM upgrade as a heavy vehicle. Terry did not want to support the client on his request if the vehicle would not comply to the VSB.s, ADR.s and statutory requirements.	OPEN
18.	TFNSW Additional Meetings.	<ol style="list-style-type: none"> 1. TFNSW approached Ian on about preparing documentation for disability vehicle procedures and certification requirements for the general public. A meeting was held, and this matter was discussed. 2. TFNSW VSWG on upgraded axle load ratings and OE max axle loading. This matter was discussed by other VSCCS certifiers and transport at the meeting resulting in a disagreement in terms of the FEA upgraded axle design and additional max loading actual requirements. Ian asked for some advice and clear ruling on this matter. Transport did not comment. <p>Item 2 will be added the VSWG meeting agenda.</p>	OPEN OPEN

19.	HIVA Member Forum 20 th Feb 2025 - Feedback	<p>John Oste attended the HIVA Forum and provided his feedback minute notes taken from the meeting.</p> <ol style="list-style-type: none"> 1. 2025 Brisbane truck Show 2. Work force training – Tafe (Body Building / Mechanics) 3. ADR 38/05 updated (Trailer response times) 4. ADR Harmonisation – Submissions to Department of Infrastructure working group by the HIVA & all the other Governing State Authorities (Submissions of 100 ADR’s) 5. Guest Speaker – OHS Safety in the workplace <p>Mark Woods provided further feedback on driven trailers in the industry operating in Emerald in Queensland.</p>	OPEN
	New Business		
20.	LCA Website	John Oste presented the latest posts on the website	CLOSED
	Meeting Closed 8.55 pm	7:43pm	

Upcoming Meeting Dates

2024	General Meeting	Executive
First Term	17 th February 2025 (Monday)	5 th March 2025 (Wednesday)
	17 th March 2025 (Monday)	7 th April 2025 (Monday)
Second Term	21 st April 2025 (Monday)	5 th May (Monday)
	19 th May 2025 (Monday)	2 nd June 2025 (Monday)
	16 th June 2025 (Monday)	
	17 th July 2025 [Offsite – Wyee] (Mon)	
	18 th August 2025 (Monday)	4 th August 2025 (Monday)
Third Term	15 th September 2025 (Monday)	3 rd September 2025 (Wednesday)
	20 th October 2025 (Monday)	3 rd November 2025 (Monday)
	17 th November 2025 (Monday)	
	5 th December 2025 [Christmas Gathering]	

This concludes the 2025 year.

