

Licenced Certifiers Association General Meeting – AGENDA 2024-2025

Venue: TAFE Wetherill Park - The Horsley Dr, Wetherill Park NSW 2164 (*Industry room in X block*)

Meeting Start 6.00pm November 11th 2024

Zoom Meeting Address: <https://us06web.zoom.us/j/84131331393?pwd=1QT4PJP7cwHA3PPh07GEnzfuxi0nrs.1>

All members present must sign in the LCA attendance book.

Open Meeting Chair: _____ **Time:** _____ **Date:** _____

Attendees:

Zoom

Apologies:

Previous Minutes: May be read out by the secretary **Or**

Nomination that previous meeting minutes to be correct: _____ **Seconded:** _____

Matters arising from the previous minutes: Items 1-13.

Item No	Agenda Item	Action/ Notes	Status
1.	Recording of the Zoom Meetings	The meeting will be recorded for documentation of the meeting minutes.	OPEN
2.	Graham Borg NSW Police Speaker Presentation “TFNSW”	<p><u>Graham Borg</u> – Meeting with the executive members.</p> <p>A response letter to be sent by our LCA secretary.</p> <p>Questions were raised by the executive LCA members on the day to be followed up with a response letter to Graham Borg including any additional matters raised by the LCA members. Further discussion has been undertaken in our previous LCA general meeting waiting for any additional items to be added.</p> <p>Response Letter subject matter.</p> <p>Questions:</p> <ol style="list-style-type: none"> 1. Allocation of dedicated roads for brake testing. 2. Police training from TRNSW ruling on modified vehicles <p>Other Matters:</p> <ol style="list-style-type: none"> 3. Police interference during brake testing when the roads were closed and the police broke through during brake testing. (Wagga Wagga) 4. Positive response during testing from the local police force on a good job, excellent work done by VSCCS certifier (Windsor) <p>A response letter to be sent by our LCA secretary.</p>	<p>CLOSED</p> <p>OPEN</p> <p>OPEN</p>

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3.	New Objectives for 2024 – 2025	<p>Chris Roberts from TAFE has accepted and approved the LCA members PAI liability insurance & personal private public liability insurance for the use the TAFE facilities. An initiative plan to arrange look in to providing some training in early January 2024 next year.</p> <p>a) Heavy vehicles – John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation</p>	OPEN
4.	Lane Change & Brake testing promotion Videos	<p>Ken reported that he meets with Stewart who is currently working on this on braking presentation. Ken is currently undertaking comparison brake testing on 79 Series Landcruiser vehicles (Boosters, Rotors, Pads) and developing an awareness video to be available for all LCA members.</p> <p>This is to include the track testing on double diaphragm booster and pads as opposed to a single diaphragm booster installation and other equipment. Ken to did not have an anticipated completion date. Mark Dewhurst has put forward he can provide a testing venue test track for free which can be arranged if required. This brake test track opportunity the be presented and discussed further at LCA executive level as an agenda item.</p> <p>Promotional video of these brake testing can be made available when completed and posted on the LCA website.</p> <p>Ken was absent, report next meeting</p>	OPEN
5.	New Forum LCA	<p>The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2025.</p> <p>Suggested that Ian Carpenter to raise as an agenda at the next TFNSW-VSWG meeting.</p>	ON HOLD By TFNSW
6.	Disability Standard Mandates	<p>Ian Carpenter reported that TfNSW on the mandates Australian STD requirements for disability work.</p> <p>Ian has been working closely with TFNSW-VSWG and the ATSA Governing Disability authorities on this matter.</p> <p>TFNSW have allowed exemptions for private installations and are aware of the urgency of this matter.</p> <p>Mobility Exemption currently released:</p> <ol style="list-style-type: none"> 1. Exemption from seated head height for a person with disability DETAILS AVAILABE ON THE LCA WEBSITE 2. Exemption to allow a replacement seat not equipped with a side airbag to be fitted DETAILS AVAILABE ON THE LCA WEBSITE 3. Exemption for a Vehicle Modified for a Person of Short Stature DETAILS AVAILABE ON THE LCA WEBSITE 4. Exemption allowing Driver Hand Controls to be fitted DETAILS AVAILABE ON THE LCA WEBSITE <p>Further work is being undertaken by Ian with TFNSW -VSWG regarding implications of making Australian Standards Mandatory. Several issues were raised regarding vehicle clear space, cartridge style platforms (hand rails?) and one-off hand control appliances.</p>	OPEN

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7.	NSW Police	<p>Peter Gillard prepared a common document for all certifies to sign to and be presented to their local members of parliament, (Apply political pressure). This document covered the four bullet points raised previously by Lesly Gunaratnam.</p> <p>The document and has been forwarded to the minister who has responded to the LCA with a NO. The current policy will stay as it stands. (The notice did not get to the minister and was handled by his deputies)</p> <p>Peter Gillard has not happy with the response and is currently working in the background on this matter with his local member with the objective that the documentation reaches the minister.</p> <p>Details to follow.</p>	ON HOLD (WIP)
8.	LCA Website	<p>John Oste has recommended that ALL members make use of the website.</p> <p>All GENERAL LCA MEETING (AGENDA / MINUTES) TO BE ONLY MADE AVAILABLE TO MEMBERS VIA THE WEB BY JAN 2025.</p> <p>Recent Updated News (Posts) have been added</p> <ul style="list-style-type: none"> • RVS Webinar: Authorised vehicle verifiers 2024 <i>(The outcomes of recent compliance and enforcement activities. You'll hear from department officers on what you need to do to comply with your responsibilities, ensuring vehicles you verify and add to the Register of Approved Vehicles are safe to be driven on Australian roads).</i> <p>LCA WEB Link address https://licensedcertifiersassociation.com.au/</p>	OPEN
9.	LCA Newsletter THE "BLURB"	<p>The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb.</p> <p>Peter was not present to report as he has not been well and has been in and out of hospital.</p>	OPEN
10.	New LCA Member Training / Awareness Program	<p>Peter Weatherby preparing the update of our LCA constitution policy to include the provision of means for following objectives:</p> <ol style="list-style-type: none"> 1. Prospective new members to be allowed to participate in meeting on a silent basis to provide information awareness training for prospective VSCCS members who are allegeable (minimum of a certificate IV in a relevant discipline, engineering or automotive "100 points) and would like to become a licenced VSCCS certifier. 2. Members in conflict with TFNSW 3. Retired LCA Members to be allowed to be an active member of the LCA including the right to sit as a voted in member on the LCA executive committee. <p>Final details to be forwarded to Department of Fair Trading.</p>	OPEN

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		<p>Peter Weatherby not present at meeting.</p> <p>John Oste has contacted Fair trade to request a copy of the LCA constitution documentation. A form called INCORPORATED ASSOCIATIONS SEARCH REQUEST FORM will need to be completed which will incorporate a fee of \$78 for an electronic copy, or \$56 for a PDF copy.</p>	
11.	TAFE Australian Standards Library	Chris Roberts provided feedback from TAFE to the LCA Committee members during our last meeting that a complete Australian Standards reference is available in the TAFE library. Unfortunately, LCA members will not be able to obtain the STDS directly from the TAFE library now but on request may have access to a hard copy. The executive team are looking into these legalities on this matter with “AAAA legal department”. Details to follow	OPEN
12.	PRESIDENTS POST VSWG MEETING	<p>VSWG MEETING 20th AUGUST 2024.</p> <p>Attendees – Five TfNSW management, ASTA delegate and myself in person. ZOOM - two chairpersons and delegates from TFNSW (2), IAME, 4WDs, CAMs, Police, AAAA, Ken LCA, Peter VSCCS, ASRF, and ACMC.</p> <p>Agenda Items</p> <ol style="list-style-type: none"> 1. ICV registration process 2. Presentation of the VSCCS certification data 3. Adjustable Coil Over Suspension 4. Temporary seat removal in four-wheel drives 5. Illegitimate inspections 6. Right for Appeal Process TFNSW. 7. VSCCS Bulletin 2 Working Group 8. ADAS Working Group 9. Disability Standard Mandates 10. SSM blue slip issues (New Agenda Item 11. Seatbelts in historic heavy vehicles and the 3500kg GVM limit of the CVS scheme. <p>The next VSWG meeting he's due to be held on the 19th of November 2024.</p>	<p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p>
13	Police Defect Notices Tim Burns	Terry reported on a phone call of a customer from Mark Gilles called Tim Burns who vehicle was pulled over by the Police in the Liverpool area, defected and dragged into the Police station later. The Police were trying to gather information against Mark Gilles and apparently threatened Tim Burns and stated that if he should help provide information and support to attach Mark Gilles. Tim Burns declined to have that done and did not support the Police who in term cancelled the registration on his vehicle. Tim Burns took tis to court and had another certifier in Tamworth as an expert witness who looked at the vehicle and the Gilles report and found the vehicle in compliance to	OPEN

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		which Terry stated this might of not have been correct as more information as more information came later. Tim spent \$20K in court costs where the judge forwarded this matter on as due to procedural errors on to another court as we need to get some funds out of the Police. Tim Burns decided not to proceed any further and pulled out as he was advised against it and dropped this matter. The vehicle is still unregistered and the certificate cancelled now as Mark Gilles is no longer a VSCCS certifier in NSW. Tim requested for another VSCCS certifier to provide an engineering compliance certificate. The upshot to this matter is for certifiers to be extremely careful that do split axle weights and ensure your evidence is complete and supports the modifications undertaken.	
14.	Rover Model Webinar Report AVV Inspectors	John Oste reported on the recent webinar held by Rover regarding the AVV responsivities and code of conduct for model compliance when inspecting imported vehicles. This included compliance to procedures within one day of the report, verification checklists, corrosion inspection, vehicle damage, odometer reading, compliance to the 107 determinations, recall checks, vehicle marking / engraving of Vin Numbers, tyre condition, performance vehicles photo evidence, compliance to the model reports, application for model variances, Rover model variance approval. Other issues like conflict of interest, records for 7 years and finely the transition period is now over, AVV inspectors who do not adhere to the policies and procedures will be prosecuted. John Oste has provided a link on the LCA website to the webinar.	
15.	LCA Christmas Night Out	Mark Dewhurst recommended a Christmas party as part of the next general meeting dated 11 th November 2024. This was discussed at the last Executive meeting where it was decided to present this as an additional Christmas party night out to our member to attend at the next general meeting for a proposed Christmas get together event to be held on Friday 6 th December alternative venue (Club) TBA.	OPEN
	Financials		
16.	Treasures Report	John Oste reported in that the financials were in budget. Year period 2024 -2025. <i>Net Assets to date 5 November 2024 – \$39,252.42</i> <i>Expenditure to date 1 Sept 2024-2025 – \$7,995.00</i>	OPEN
	Correspondence		
	General Business		
	New Business		

Meeting Closed Time: _____

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Next Meetings:

Third term dates.

2024	General Meeting	Executive
Fourth Term	11 th November	