

Licenced Certifiers Association General Meeting Minutes

Venue: Wetherill Park TAFE – Industrial Room *The Horsley Drive, Wetherill Park New South Wales 21642*

Meeting Start 6.10pm October 21st 2024

All members present must sign in the LCA attendance book.

Open Meeting Chair: Terry Leeder **Time:** 6.20pm **Date:** 21/10/2024

Attendees: Meeting (Live)

Ian Carpenter, Scott Herning, Micheal Azzopardi, John Oste, Terry Leeder

Zoom: Mark Dewhurst, Mark Woods, Phil Woods

Visitor: Nil

Apologies: Ken O’Keefe, Peter Weatherby

Previous Minutes: May be read out by the secretary **Or**

Nomination that previous meeting minutes to be correct: Mark Dewhurst **Seconded:** Mark Woods

Matters arising from the previous minutes: Items 1-20.

Item No	Agenda Item	Action/ Notes	Status
		General Meeting open at 6.20pm.	
1.	Recording of the Zoom Meetings	The meeting was recorded.	OPEN
2.	Speaker Presentation “Police/TFNSW”	A response letter to be sent by our LCA secretary to thank him for his recent visit. Further discussion has been undertaken in our previous LCA general meeting resulting in some additional items to be added. Response Letter subject matter. Questions: 1. Allocation of dedicated roads for brake testing. 2. Police training from TRNSW ruling on modified vehicles Other Matters: 3. Police interference during brake testing when the roads were closed, and the police broke through during brake testing. (Wagga Wagga) 4. Positive response during testing from the local police force on a good job, excellent work done by VSCCS certifier (Windsor)	OPEN
3.	New Objectives for 2023 – 2024	Further training days to arranged at TAFE. An initiative plan to arrange look in to providing some training in February March 2015 next year. a) Heavy vehicles – John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation	OPEN

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4.	Lane Change & Brake testing promotion Videos	<p>Ken reported that he meets with Stewart who is currently working on this on braking presentation. Ken is currently undertaking comparison brake testing on 79 Series Landcruiser vehicles (Boosters, Rotors, Pads) and developing an awareness video to be available for all LCA members. This is to include the track testing on double diaphragm booster and pads as opposed to a single diaphragm booster installation and other equipment. Ken did not have an anticipated completion date. Mark Dewhurst has put forward he can provide a testing venue test track for free which can be arranged if required. This brake test track opportunity to be presented and discussed further at LCA executive level as an agenda item.</p> <p>Promotional video of these brake testing can be made available when completed and posted on the LCA website.</p> <p>Ken was absent, report next meeting</p>	OPEN
5.	New Forum LCA	<p>The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2025.</p> <p>Suggested that Ian Carpenter to raise as an agenda at the next TFNSW-VSWG meeting.</p>	ON HOLD By TFNSW
6.	Disability Standard Mandates	<p>Ian Carpenter reported that TfNSW on the mandates Australian STD requirements for disability work.</p> <p>Ian has been working closely with TFNSW-VSWG and the ATSA Governing Disability authorities on this matter.</p> <p>A sub working group has been set up with TfNSW Senior management, the ATSA representative, Peter Gillard, Ian. TFNSW are now aware of the impact in the marketplace and have allowed exemptions for private installations and are aware of the urgency of this matter.</p> <p>Mobility Exemption currently released:</p> <ol style="list-style-type: none"> Exemption from seated head height for a person with disability Web Link Address: https://licensedcertifiersassociation.com.au/wp-content/uploads/2024/10/CoV_exemption-from-headspace-Final-AM-01.10.pdf Exemption to allow a replacement seat not equipped with a side airbag to be fitted Web Link Address: https://www.nsw.gov.au/sites/default/files/noindex/2024-09/CoV-Replace-driver-or-passenger-seat-disarm-seat-side-airbag-Sept-2024.pdf Exemption for a Vehicle Modified for a Person of Short Stature Web Link Address: https://www.nsw.gov.au/sites/default/files/noindex/2024-09/CoV-Short-Stature-replace-foot-pedals-disarm-airbags-July-2024.pdf Exemption allowing Driver Hand Controls to be fitted Web Link Address: https://www.nsw.gov.au/sites/default/files/noindex/2024-09/CoV-Driver-hand-controls-disarm-airbags-July-2024.pdf 	OPEN

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		<p>Further work is being undertaken by Ian with TFNSW -VSWG regarding implications of making Australian Standards Mandatory. Several issues were raised regarding vehicle clear space, cartridge style platforms (hand rails?) and one-off hand control appliances.</p> <p>John Oste has provided the above exemption information to be listed on the LCA Website</p> <p>Details to follow.</p>	
7.	NSW Police	<p>Peter Gillard had drafted a document for each LCA member to be made available for all certifies to sign to and be presented to local members of parliament, (Apply political pressure)</p> <p>Lesly meet with his local member for discussions on the subject matter and received a response that the minister requested the changes and instructed the Police to take immediate action (DEC LAST YEAR) on the matter. Therefore, there will be no changes to the ON-THE-SPOT AUDITING BY THE POLICE.</p> <p>Peter Gillard is not letting the matter rest as apparently the letter was addressed by the deputies within the department and not by the transport minister. Peter is following up on alternative channels of communication. It was suggested to contact Peter and inquire on his anticipated timetable on the course of action.</p>	ON HOLD
8.	LCA Website	<p>John Oste has recommended that ALL members make use of the website.</p> <p>ALL GENERAL LCA MEETING (AGENDA / MINUTES) TO BE ONLY MADE AVAILABLE VIA THE WEB BY JAN 2025.</p> <p>Recent Updated News (Posts) have been added which were presented at the end of the meeting:</p> <ul style="list-style-type: none"> • LIGHT VEHICLE SUSPENSION MANUAL • BRAKE ASSEMENT MANUAL Rev 3 (April 2021)TFNSW Updates <p>LCA WEB Link address: https://licensedcertifiersassociation.com.au/</p>	OPEN
9.	LCA Newsletter By Peter Weatherby "BLURB"	<p>The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb.</p> <p>Peter was not present to report as he has not being well and is back in hospital.</p>	OPEN
10.	New LCA Member Training / Awareness Program	<p>Peter Weatherby has been volunteered to update our documentation with the department of fair trading.</p> <p>Terry Leeder to forward an email to Peter Weatherby to ask what he was going to update on this subject matter including the issue of upcoming retired LCA members writes and their input within the association.</p> <p>This matter may need to be taken up with John Oste on Peters behave if required. This also would also include a mention and discussions on</p>	OPEN

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		conditions for a clause in the constitution for NON LCA members (LCA training) on a silent basis must be capable to meet the criteria associated in becoming a VSCCS certifier. Details to follow.	
11.	TAFE Australian Standards Library	<p>Chris Roberts provided feedback from TAFE to the LCA Committee members during our last meeting that a complete Australian Standards reference is available in the TAFE library. You will join a TAFE library. The STDS will be available in the TAFE library where you can print out a copy at a small cost for printing the documentation.</p> <p>John Oste to has contacted Chris Roberts by email regarding the procedure. <i>(Normally by confirmation the TAFE student's enrolment)</i></p> <p>A post to be raised on the LCA website of the information.</p> <p><u>Information Note:</u> there is also a TAFE Online library. TAFE Digital students can join any TAFE NSW library, by providing confirmation of their enrolment. TAFE Digital students are encouraged to obtain a TAFEcard when registering for library borrowing. This can be done at the Administration office at any college.</p>	OPEN
12.	PRESIDENTS POST VSWG MEETING	<p>VSWG MEETING 20th AUGUST 2024.</p> <p>Attendees – Five TfNSW management, ASTA delegate and myself in person. ZOOM - two chairpersons and delegates from TfNSW (2), IAME, 4WDs, CAMs, Police, AAAA, Ken LCA, Peter VSCCS, ASRF, and APMC.</p> <ol style="list-style-type: none"> 1. <u>ICV registration process</u> - No current applications in progress, extend the trial. A comment was made which stated due to the length of time taken, that many ICVs have either been sold or registered Interstate. 2. <u>Presentation of the VSCCS certification data</u> – TfNSW has collated the data over several years in respect to number of certificates for each vehicle type (LV, HV, Bikes) and certificate type (ICV, IP and MP), number of certifiers etc and has presented the data via graphs and tables. This document is to be sent out but currently yet to be received follow-up required. 3. <u>Adjustable Coil Over Suspension</u> - Clarification on adjustable coil over suspension being considered a significant modification- TfNSW Are currently working on this and will update VSI6 shortly, a comment was made that Macpherson strut style could present issues with aftermarket stub axles made from inferior materials. 4. <u>Temporary seat removal in four-wheel drives</u> – TfNSW Is looking into this in regard to whether vehicle manufacturers document removal in their owners manuals. Question what is “temporary removal” a IE time frame, weekend turn into months etc. A sub working group is being set up with Ken being a delegate, I also put my hand up to help Ken if necessary. I raised concerns that owners 	OPEN

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		<p>unbolting seats and losing bolts and either not replacing or replacing with lower graded bolts is a safety issue.</p> <ol style="list-style-type: none"> 5. <u>Illegitimate inspections</u> – specifically AIS and AUVIS where many vehicles involved in sight unseen offences. A comment was made that vehicle owners need to be penalised, so the demand is reduced. Vehicles receiving fraudulent inspections need to be re-inspected and possible police involvement agreed by Police representative. Were also made about clearing of defects without repairs or VSCCS certification. 6. <u>Right for Appeal Process TfNSW</u> - Right to appeal under the VSCCS rules for certifiers regarding being fit and proper person being extended to AIS and AUVIS - Several comments about the no appeals process of the VSSCS but TfNSW states fit and proper persons always been the case in legislation and are adamant not to change the policy. Further comment was made stating this process could be used illegitimately by transport to remove people from schemes that deserve a right of appeal. 7. <u>VSCCS Bulletin 2 Working Group</u> - This document was basically done and being held up by disagreement with the speed used to verify speedometer calibration it was agreed that a plus or minus 3% tolerance would be acceptable the document will now be published. 8. <u>ADAS Working Group</u> - Progress is being made and will be discussed at the next meeting. 9. <u>Disability Standard Mandates</u> - New Agenda Item - Implications of making Australian Standards Mandatory for Vehicle modifications for People with a Disability. Several issues have been raised regarding vehicle clear space, cartridge style platforms and one-off hand control appliances. A sub working group has been set up with TfNSW Senior management, the ATSA representative, Peter Gillard and myself. 10. <u>SSM blue slip issues</u> (New Agenda Item) - A new item added onto the agenda. TfNSW vehicle standards harmonisation works program reporting and SSM blue slip issues have been raised but due to time constraints have been held back to next meeting. 11. <u>Seatbelts in historic heavy vehicles and the 3500kg GVM limit of the CVS scheme</u> - Delegates were asked any further concerns and there were questions asked regarding seatbelts in historic heavy vehicles and also whether the 3500kg GVM limit of the CVS scheme was likely to be raised to 4500kg and the answer was No. Due to time constraints has been held back to next meeting. <p>The next VSWG meeting he's due to be held on the 19th of November 2024.</p>	
	Financials		

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13.	Treasures Report	<p>John Oste reported in that the financials were in budget. Year period 2024 -2025. <i>Net Assets to date 1 Sept 2024 – \$34,445.37</i> <i>Expenditure to date 5 Aug 2024-2025 – \$7,995.00</i></p> <p><u>ADDITIONAL FEED BACK:</u> <i>History: First meeting 51 Members</i> <i>Currently 26 members paid to date</i> <i>10 executive members</i> <i>Outstanding Renewal Members (23-24): 2 members</i> <i>Possibility of total 46 members for 2024 – 2025</i></p>	OPEN
	Correspondence		
	General Business		
14.	Police Defect Notices Tim Burns	<p>Terry reported on a phone call of a customer from Mark Gilles called Tim Burns who vehicle was pulled over by the Police in the Liverpool area, defected and dragged into the Police station later. The Police were trying to gather information against Mark Gilles and apparently threatened Tim Burns and stated that if he should help provide information and support to attach Mark Gilles. Tim Burns declined to have that done and did not support the Police who in term cancelled the registration on his vehicle. Tim Burns took tis to court and had another certifier in Tamworth as an expert witness who looked at the vehicle and the Gilles report and found the vehicle in compliance to which Terry stated this might of not have been correct as more information as more information came later. Tim spent \$20K in court costs where the judge forwarded this matter on as due to procedural errors on to another court as we need to get some funds out of the Police. Tim Burns decided not to proceed any further and pulled out as he was advised against it and dropped this matter. The vehicle is still unregistered and the certificate cancelled now as Mark Gilles is no longer a VSCCS certifier in NSW. Tim requested for another VSCCS certifier to provide an engineering compliance certificate. The upshot to this matter is for certifiers to be extremely careful that do split axle weights and ensure your evidence is complete and supports the modifications undertaken.</p>	OPEN
	New Business		
15.	Rover Model Webinar Report AVV Inspectors	<p>John Oste reported on the recent webinar held by Rover regarding the AVV responsivities and code of conduct for model compliance when inspecting imported vehicles. This included compliance to procedures within one day of the report, verification checklists, corrosion inspection, vehicle damage, odometer reading, compliance to the 107 determinations, recall checks, vehicle marking / engraving of Vin Numbers, tyre condition, performance vehicles photo evidence, compliance to the model reports, application for model variances, Rover model variance approval. Other issues like conflict of interest, records for 7 years and</p>	OPEN

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		finely the transition period is now over, AVV inspectors who do not adhere to the policies and procedures will be prosecuted. John Oste to provide a link on the LCA website to the webinar when made available.	
16.	Mark Dewhurst Christmas Party?	Mark Dewhurst recommended a Christmas party as part of the next general meeting dated 11 th November 2024	OPEN

Meeting Closed Time - 7.50pm

Upcoming Meeting Dates

2024	General Meeting	Executive
Fourth Term	11 th November	4 th November

This concludes the 2024 year. We do not meet in in the months of December or January of each year.