

Licenced Certifiers Association General Meeting Minutes

Venue: Wetherill Park TAFE – Industrial Room *The Horsley Drive, Wetherill Park New South Wales 21642*

Meeting Start 6.10pm November 11th 2024

All members present must sign in the LCA attendance book.

Open Meeting Chair: Terry Leeder **Time:** 6.05pm **Date:** 21/10/2024

Attendees: Meeting (Live)

Ian Carpenter, Scott Herning, Terry Leeder

Zoom: Mark Dewhurst, Troy Brodie, Phil Woods, Phil Woods, Greg South, Michael Azzopardi

Visitor: Nil

Apologies: Ken O’Keefe, John Oste, Peter Weatherby

Previous Minutes: May be read out by the secretary **Or**

Nomination that previous meeting minutes to be correct: Mark Dewhurst **Seconded:** Scott Herning

Matters arising from the previous minutes: Items 1-20.

Item No	Agenda Item	Action/ Notes	Status
		General Meeting open at 6.05pm.	
1.	Recording of the Zoom Meetings	The meeting was recorded.	OPEN
2.	Speaker Presentation “Police/TFNSW”	A response letter to be sent by our LCA secretary to thank him for his recent visit. Further discussion has been undertaken in our previous LCA general meeting resulting in some additional items to be added. Response Letter subject matter. Questions: 1. Allocation of dedicated roads for brake testing. 2. Police training from TRNSW ruling on modified vehicles Other Matters: 3. Police interference during brake testing when the roads were closed, and the police broke through during brake testing. (Wagga Wagga) 4. Positive response during testing from the local police force on a good job, excellent work done by VSCCS certifier (Windsor)	OPEN
3.	New Objectives for 2023 – 2024	Further training days to arranged at TAFE. An initiative plan to arrange look in to providing some training in February March 2015 next year. a) Heavy vehicles – John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation	OPEN

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4.	Lane Change & Brake testing promotion Videos	<p>Ken reported that he meets with Stewart who is currently working on this on braking presentation. Ken is currently undertaking comparison brake testing on 79 Series Landcruiser vehicles (Boosters, Rotors, Pads) and developing an awareness video to be available for all LCA members. This is to include the track testing on double diaphragm booster and pads as opposed to a single diaphragm booster installation and other equipment. Ken to did not have an anticipated completion date. Mark Dewhurst has put forward he can provide a testing venue test track (LCA Promotion Video) for free which can be arranged if required. This brake test track opportunity the be presented and discussed further at LCA executive level as an agenda item. Promotional video of these brake testing can be made available when completed and posted on the LCA website. Ken was absent, report next meeting</p>	OPEN
5.	New Forum LCA	<p>The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2025. Suggested that Ian Carpenter to raise as an agenda at the next TFNSW-VSWG meeting.</p>	ON HOLD By TFNSW
6.	Disability Standard Mandates	<p>Ian Carpenter reported that TfNSW on the mandates Australian STD requirements for disability work. Ian has been working closely with TFNSW-VSWG and the ATSA Governing Disability authorities on this matter. A sub working group has been set up with TfNSW Senior management, the ATSA representative, Peter Gillard, Ian. TFNSW are now aware of the impact in the marketplace and have allowed exemptions for private installations and are aware of the urgency of this matter. Mobility Exemption currently released:</p> <ol style="list-style-type: none"> Exemption from seated head height for a person with disability Web Link Address: https://licensedcertifiersassociation.com.au/wp-content/uploads/2024/10/CoV_exemption-from-headspace-Final-AM-01.10.pdf Exemption to allow a replacement seat not equipped with a side airbag to be fitted Web Link Address: https://www.nsw.gov.au/sites/default/files/noindex/2024-09/CoV-Replace-driver-or-passenger-seat-disarm-seat-side-airbag-Sept-2024.pdf Exemption for a Vehicle Modified for a Person of Short Stature Web Link Address: https://www.nsw.gov.au/sites/default/files/noindex/2024-09/CoV-Short-Stature-replace-foot-pedals-disarm-airbags-July-2024.pdf Exemption allowing Driver Hand Controls to be fitted Web Link Address: https://www.nsw.gov.au/sites/default/files/noindex/2024-09/CoV-Driver-hand-controls-disarm-airbags-July-2024.pdf 	OPEN

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		<p>Further work is being undertaken by Ian with TFNSW -VSWG regarding implications of making Australian Standards Mandatory. Several issues were raised regarding vehicle clear space, cartridge style platforms (hand rails?) and one-off hand control appliances.</p> <p>John Oste has provided the above exemption information to be listed on the LCA Website.</p> <p>Ian further commented that TFNSW have stated in their exemption attachment is that when you apply for the clear space exemption it is a case be case which is different to what was said in during TFNSW VSWG meeting. Ian Carpenter to follow up in the next VSWG meeting on the 20th November with TFNSW. Details to follow.</p>	
7.	NSW Police	<p>Peter Gillard had drafted a document for each LCA member to be made available for all certifies to sign to and be presented to local members of parliament, (Apply political pressure)</p> <p>Lesly meet with his local member for discussions on the subject matter and received a response that the minister requested the changes and instructed the Police to take immediate action (DEC LAST YEAR) on the matter. Therefore, there will be no changes to the ON-THE-SPOT AUDITING BY THE POLICE.</p> <p>Peter Gillard is not letting the matter rest as apparently the letter was addressed by the deputies within the department and not by the transport minister. Peter is following up on alternative channels of communication. It was suggested to contact Peter and inquire on his anticipated timetable on the course of action.</p>	ON HOLD
8.	LCA Website	<p>John Oste has recommended that ALL members make use of the website.</p> <p>All GENERAL LCA MEETING (AGENDA / MINUTES) TO BE ONLY MADE AVAILABLE VIA THE WEB BY JAN 2025.</p> <p>Recent Updated News (Posts) have been added</p> <ul style="list-style-type: none"> • RVS Webinar: Authorised vehicle verifiers 2024 <i>(The outcomes of recent compliance and enforcement activities. You'll hear from department officers on what you need to do to comply with your responsibilities, ensuring vehicles you verify and add to the Register of Approved Vehicles are safe to be driven on Australian roads).</i> <p>LCA WEB Link address https://licensedcertifiersassociation.com.au/</p>	OPEN
9.	LCA Newsletter By Peter Weatherby "BLURB"	<p>The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb.</p> <p>Peter was not present to report as he has not being well and is back in hospital.</p>	OPEN

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10.	New LCA Member Training / Awareness Program	<p>Peter Weatherby has been volunteered to update our documentation with the department of fair trading.</p> <p>Terry Leeder to forward an email to Peter Weatherby to ask what he was going to update on this subject matter including the issue of upcoming retired LCA members writes and their input within the association.</p> <p>This matter may need to be taken up with John Oste on Peters behave if required. This also would also include a mention and discussions on conditions for a clause in the constitution for NON LCA members (LCA training) on a silent basis must be capable to meet the criteria associated in becoming a VSCCS certifier.</p> <p>John Oste has contacted Fair trade to request a copy of the LCA constitution documentation. A form called INCORPORATED ASSOCIATIONS SEARCH REQUEST FORM will need to be completed which will incorporate a fee of \$78 for an electronic copy, or \$56 for a PDF copy. John is currently following up this matter with Fair trading. Details to follow.</p>	OPEN
11.	TAFE Australian Standards Library	<p>John Oste reported that Chris Roberts could not provide access to the Australian Standards reference from the TAFE library as originally suggested. However, Chris suggested that we would get a complete listing of STDS and he could organise a hard copy.</p> <p>John contacted the Australian STDS regarding the legalities to find that the std belongs to the subscriber and cannot be passed on legally in a hard copy format. It was suggested that in industry this does occur and to contact "AAAA" legal for advice on this subject matter.</p> <p>John Oste to inquire. Details to follow.</p>	OPEN
12.	PRESIDENTS POST VSWG MEETING	<p>VSWG MEETING 20th AUGUST 2024.</p> <p>Attendees – Five TfNSW management, ASTA delegate and myself in person. ZOOM - two chairpersons and delegates from TFNSW (2), IAME, 4WDs, CAMs, Police, AAAA, Ken LCA, Peter VSCCS, ASRF, and ACMC.</p> <ol style="list-style-type: none"> <u>ICV registration process</u> <u>Presentation of the VSCCS certification data</u> <u>Adjustable Coil Over Suspension</u> . <u>Temporary seat removal in four-wheel drives</u> <u>Illegitimate inspections</u> <u>Right for Appeal Process TFNSW</u> <u>VSCCS Bulletin 2 Working Group</u> <u>ADAS Working Group</u> <u>Disability Standard Mandates</u> <u>SSM blue slip issues</u> <u>Seatbelts in historic heavy vehicles and the 3500kg GVM limit of the CVS scheme</u> <p>Scott Herning sent an email from TFNSW that coil overs are direct drop-in replacement designed for the vehicle no VSCSS Engineering required.</p>	<p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p>

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		The next VSWG meeting he's due to be held on the 19th of November 2024.	
13.	Police Defect Notices Tim Burns	Terry reported on a phone call of a customer from Mark Gilles called Tim Burns who vehicle was pulled over by the Police in the Liverpool area, defected and dragged into the Police station later. The Police were trying to gather information against Mark Gilles and apparently threatened Tim Burns and stated that if he should help provide information and support to attach Mark Gilles. Tim Burns declined to have that done and did not support the Police who in term cancelled the registration on his vehicle. Tim Burns took this to court and had another certifier in Tamworth as an expert witness who looked at the vehicle and the Gilles report and found the vehicle in compliance to which Terry stated this might of not have been correct as more information as more information came later. Tim spent \$20K in court costs where the judge forwarded this matter on as due to procedural errors on to another court as we need to get some funds out of the Police. Tim Burns decided not to proceed any further and pulled out as he was advised against it and dropped this matter. The vehicle is still unregistered and the certificate cancelled now as Mark Gilles is no longer a VSCCS certifier in NSW. Tim requested for another VSCCS certifier to provide an engineering compliance certificate. The upshot to this matter is for certifiers to be extremely careful that do split axle weights and ensure your evidence is complete and supports the modifications undertaken.	OPEN
14.	Rover Model Webinar Report AVV Inspectors	John Oste reported on the recent webinar held by Rover regarding the AVV responsivities and code of conduct for model compliance when inspecting imported vehicles. This included compliance to procedures within one day of the report, verification checklists, corrosion inspection, vehicle damage, odometer reading, compliance to the 107 determinations, recall checks, vehicle marking / engraving of Vin Numbers, tyre condition, performance vehicles photo evidence, compliance to the model reports, application for model variances, Rover model variance approval. Other issues like conflict of interest, records for 7 years and finely the transition period is now over, AVV inspectors who do not adhere to the policies and procedures will be prosecuted. John Oste has provided a link on the LCA website to the webinar.	OPEN
15.	LCA Christmas Night Out	Mark Dewhurst recommended a Christmas party as part of the next general meeting dated 11 th November 2024. This was discussed at the last Executive meeting where it was decided to present this as an additional Christmas party night out to our member to attend at the next general meeting for a proposed Christmas get together event to be held on Friday 6 th December at the Alpha Hotel Eastern Creek Corner Brabham and Peter Brock Drive, Eastern Creek NSW 2766. Terry to send out an email to members.	OPEN
	Financials		
16.	Treasures Report	John Oste reported in that the financials were in budget.	OPEN

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		Year period 2024 -2025. <i>Net Assets to date 5 November 2024 – \$39,252.42</i> <i>Expenditure to date 1 Sept 2024-2025 – \$7,995.00</i>	
	Correspondence		
		Email from Scott Herning discussed earlier, refer to Item 12 Subject No3. Correspondence from Tim Burns as discussed earlier, refer to item 13.	OPEN
	General Business		
14.	Federal Recalls	Ian reported on Rover and the recalls (Mobility & Others), approx 500 vehicles where the owner of these vehicles in question to take the vehicles back to the importer to make them comply at the importers cost. In addition, Rover have withdrawn a couple of the model reports in question.	OPEN
	Police Blitz (Mittagong)	Scott reported that the Police have a recent highway inspection of modified vehicles recently undertaken in Mittagong, 49 vehicles were defected.	OPEN
	New Business		
15.	Rover Model Webinar Report AVV Inspectors	John Oste reported on the recent webinar held by Rover regarding the AVV responsibilities and code of conduct for model compliance when inspecting imported vehicles. This was discussed earlier refer to item 14.	OPEN
16.	Bull Bars	Greg South reported on vehicles defected for ball bars, no mention for airbag requirements on bullbars. However, you do require sticker detailing the manufacturers name and the bulbar make model of vehicle /year type of bulbar.	OPEN

Meeting Closed Time - 7.04pm

Upcoming Meeting Dates

2024	General Meeting	Executive
Fourth Term	Christmas Night out 6 th December 24	

This concludes the 2024 year. We do not meet in in the months of December or January of each year.