

Licenced Certifiers Association General Meeting – Minutes

Venue: Wetherill Park TAFE – Industrial Room *The Horsley Drive, Wetherill Park New South Wales 21642*

Meeting Start 6.15pm **September 9th 2024**

All members present must sign in the LCA attendance book.

Open Meeting Chair: Ian Carpenter **Time:** 6.20pm **Date:** 09/09/2024

Attendees: Meeting (Live)

Ian Carpenter, Scott Herning, Micheal Azzopardi

Zoom: Mark Dewhurst, Mark Woods, Terry Woods, Greg South

Visitor: Nil

Apologies: Tony Rogers, Robbie Holms

Previous Minutes: May be read out by the secretary **Or**

Nomination that previous meeting minutes to be correct: Mark Dewhurst **Seconded:** Mark Woods

Matters arising from the previous minutes: Items 1-20.

Item No	Agenda Item	Action/ Notes	Status
		General Meeting open at 6.20pm.	
1.	Recording of the Zoom Meetings	The meeting was recorded.	OPEN
2.	Speaker Presentation "Police/TFNSW"	Some questions were raised by the LCA members, allocation of dedicated roads for brake testing, Police training from TRNSW ruling on modified vehicles and other matters from LCA members and executive team to be forwarded by an email inquiry at a later date.	OPEN
3.	New Objectives for 2023 – 2024	Chris Roberts from TAFE has accepted and approved the LCA members PAI liability insurance & personal private public liability insurance for the use the TAFE facilities. An initiative plan to arrange look in to providing some training in September / October 2024 later this year. Further training days a) Heavy vehicles – John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation	OPEN
4.	Lane Change & Brake testing promotion Videos	Ken reported that he meets with Stewart who is currently working on this on braking presentation. Ken is currently undertaking comparison brake testing on 79 Series Landcruiser vehicles (Boosters, Rotors, Pads) and developing an awareness video to be available for all LCA members. This is to include the track testing on double diaphragm booster and pads as opposed to a single diaphragm booster installation and other equipment. Ken to did not have an anticipated completion date. Mark Dewhurst has put forward he can provide a testing venue test track at Cessnock Airport (Available time 6.00am - 8,00am) for free at which can	OPEN

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		be arranged if required. This brake test track opportunity the be presented and discussed further at LCA executive level as an agenda item. Promotional video of these brake testing can be made available when completed and posted on the LCA website.	
5.	New Forum LCA	The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2024. From the recent feedback from Graham Borg, it appears there will not be a forum in 2025. <i>(Apparently no one available in TFNSW to deliver the forum)</i> John Oste suggested to send a further reminder every 3 months to TFNSW irrespective of their position and decision on this matter. (Ashcam Mafer) Ian Carpenter will raise this with the TFNSWVSWG.	ON HOLD
6.	Disability Standard Mandates	Ian Carpenter reported that TfNSW on the mandates Australian STD requirements for disability work. Ian has been working closely with the ATSA Governing Disability authorities on this matter. Ian is now the LCA representative who attended the last TFNSW -VSWG meeting last week raised this subject matter together with Peter Gillard and as a new agenda item. Implications of making Australian Standards Mandatory for Vehicle modifications for People with a Disability. Several issues were raised regarding vehicle clear space, cartridge style platforms and one-off hand control appliances. A sub working group has been set up with TfNSW Senior management, the ATSA representative, Peter Gillard, Ian. TFNSW are now aware of the impact in the marketplace and have allowed exemptions for private installations and are aware of the urgency of this matter. Hand controls and platforms to be raised at the next TFNSWVSWG meeting. Details to follow.	OPEN
7.	NSW Police	Peter Gillard had drafted a document for each LCA member to be made available for all certifies to sign to and be presented to local members of parliament, (Apply political pressure) Lesly meet with his local member for discussions on the subject matter and received a response that the minister requested the changes and instructed the Police to take immediate action (DEC LAST YEAR) on the matter. Therefore, there will be no changes to the ON-THE-SPOT AUDITING BY THE POLICE. Peter Gillard is not letting the matter rest as apparently the letter was addressed by the deputies within the department and not by the transport minister. Peter is following up on alternative channels of communication. It was suggested to contact Peter and inquire on his anticipated timetable on the course of action.	ON HOLD
8.	LCA Website	John Oste has recommended that ALL members make use of the website. It contains lots of useful information including the LCA general meeting minutes and upcoming agendas. The more it is used the better it is for all of us. Free promotion of your VSCCS business.	OPEN

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		<p>All GENERAL LCA MEETING (AGENDA / MINUTES) TO BE ONLY MADE AVAILABLE VIA THE WEB BY JAN 2025.</p> <p>Recent Updated News (Posts) have been added which were presented at the end of the meeting:</p> <ul style="list-style-type: none"> • LIGHT VEHICLE SUSPENSION MANUAL • BRAKE ASSEMENT MANUAL Rev 3 (April 2021)TFNSW Updates <p>LCA WEB Link address: https://licensedcertifiersassociation.com.au/</p>	<p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p>
9.	LCA Newsletter By Peter Weatherby “BLURB”	<p>The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb.</p> <p>Peter was not present to report as he has not being well and is back in hospital.</p>	OPEN
10.	New LCA Member Training / Awareness Program	<p>Peter Weatherby has been volunteered to update our documentation with the department of fair trading.</p> <p>Terry read out the current LCA constitution documentation which did not suggest we cannot have a NON LCA member present in a general LCA meeting. Terry Leeder to forward an email to Peter Weatherby to ask what he was going to update on this subject matter including the issue of upcoming retired LCA members writes and their input within the association.</p> <p>This matter may need to be taken up with John Oste on Peters behave if required. This also would also include a mention and discussions on conditions for a clause in the constitution for NON LCA members (LCA training) on a silent basis must be capable to meet the criteria associated in becoming a VSCCS certifier.</p> <p>Details to follow.</p>	OPEN
11.		<p>Chris Roberts provided feedback from TAFE to the LCA Committee members during our last meeting that a complete Australian Standards reference is available in the TAFE library. You will join a TAFE library. The STDS will be available in the TAFE library where you can print out a copy at a small cost for printing the documentation.</p> <p>John Oste to has contacted Chris Roberts by email regarding the procedure. <i>(Normally by confirmation the TAFE student’s enrolment)</i></p> <p>A post to be raised on the LCA website of the information.</p> <p><u>Information Note:</u> there is also a TAFE Online library.</p> <p>TAFE Digital students can join any TAFE NSW library, by providing confirmation of their enrolment. TAFE Digital students are encouraged to obtain a TAFEcard when registering for library borrowing. This can be done at the Administration office at any college.</p>	
	Financials		

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12.	Treasures Report	John Oste reported in that the financials were in budget. <u>Year period 2024 -2025.</u> <i>Net Assets to Date 15 July 2024 \$36,656.11</i> <i>Expenditure to date 2024-2025 – 30th June 2024 \$8,231.26</i>	OPEN
13.	Challenging Health	Peter Weatherby is back and struggling with his health and is doing better as he was struggling with a rogue lymphoma cell behind his right lung. His has started another round treatment of chemo & steroids. Ken O'Keefe has not been well later and is currently under ongoing treatment.	OPEN
	Financials		OPEN
14.	Treasures Report	John Oste reported in that the financials were in budget. Year period 2024 -2025. <i>Net Assets to date 25 Aug 2024 – \$38,411.71</i> <i>Expenditure to date 5 Aug 2024-2025 – \$6,932.32.</i> <u>ADDITIONAL FEED BACK:</u> <i>History: First meeting 51 Members</i> <i>Currently 22 members paid to date</i> <i>9 executive members</i> <i>Outstanding Renewal Members (23-24): 15 members</i> <i>Possibility of total 46 members for 2024 – 2025</i> <i>John Oste has undertaken a Membership drive with a personal phone call and plans to contact all previous members (50% Complete) that have left the association. To date we have picked up 4 members.</i>	OPEN
	Correspondence		
15.	Ron May	1. Ron May is currently unfinancial member who had contacted Terry regarding some information. Terry suggested he needs to be financial and pay his dues to obtain information, Ron has not responded since that phone call.	OPEN
	Ian Davis	2. An email was sent to Ian Davis a previous member who has not paid his dues for the 2024-2025, no response has been received as yet.	OPEN
	Richard Audley	3. Richard Audley sent a email regarding ADR's on replacement speedo and compliance to the standards.	OPEN
	General Business		
16.	New LCA Member Training Discussions	Mark Dewhurst raised the opportunity to provide information (TFNSW scenarios reports ect) for prospective VSCCS certifiers seeking a new license. This matter to be raised at the next executive meeting.)	
17.	4WD Meeting (AAAA)	A great turn up by the LCA, Ian, Scott, Terry, Ken attended, poorly attended by the 4WD industry. On the night AAAA delivered a presentation on ADAS safety systems and a testing regime they are working on and some videos on cars under operation fitted with ADAS safety stopping when colliding into another vehicle and the effects of vehicle lift high modifications in respect to the sensors heights &	OPEN

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		recalibration requirements as the sensors are also connected to other systems like lane change departure.	
	Hand Controllers	Scott raised that he had some testing criteria on hand controller he would forward on. where compliant and	OPEN
	Newl Business		
18.	PRESIDENTS POST VSWG MEETING	<p>VSWG MEETING 20th AUGUST 2024. Attendees – Five TfNSW management, ASTA delegate and myself in person. ZOOM - two chairpersons and delegates from TFNSW (2), IAME, 4WDs, CAMs, Police, AAAA, Ken LCA, Peter VSCCS, ASRF, and APMC.</p> <ol style="list-style-type: none"> 1. <u>ICV registration process</u> - No current applications in progress, extend the trial. A comment was made which stated due to the length of time taken, that many ICVs have either been sold or registered Interstate. 2. <u>Presentation of the VSCCS certification data</u> – TfNSW has collated the data over several years in respect to number of certificates for each vehicle type (LV, HV, Bikes) and certificate type (ICV, IP and MP), number of certifiers etc and has presented the data via graphs and tables. This document is to be sent out but currently yet to be received follow-up required. 3. <u>Adjustable Coil Over Suspension</u> - Clarification on adjustable coil over suspension being considered a significant modification- TfNSW Are currently working on this and will update VSI6 shortly, a comment was made that Macpherson strut style could present issues with aftermarket stub axles made from inferior materials. 4. <u>Temporary seat removal in four-wheel drives</u> – TfNSW Is looking into this in regard to whether vehicle manufacturers document removal in their owners manuals. Question what is “temporary removal” a IE time frame, weekend turn into months etc. A sub working group is being set up with Ken being a delegate, I also put my hand up to help Ken if necessary. I raised concerns that owners unbolting seats and losing bolts and either not replacing or replacing with lower graded bolts is a safety issue. 5. <u>Illegitimate inspections</u> – specifically AIS and AUVIS where many vehicles involved in sight unseen offences. A comment was made that vehicle owners need to be penalised, so the demand is reduced. Vehicles receiving fraudulent inspections need to be re-inspected and possible police involvement agreed by Police representative. Were also made about clearing of defects without repairs or VSCCS certification. 6. <u>Right for Appeal Process TFNSW</u> - Right to appeal under the VSCCS rules for certifiers regarding being fit and proper person being extended to AIS and AUVIS - Several comments about the no appeals process of the VSSCS but TfNSW states fit and proper persons always been the case in legislation and are adamant not to change the policy. Further comment was made stating this process 	<p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p>

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		<p>could be used illegitimately by transport to remove people from schemes that deserve a right of appeal.</p> <p>7. <u>VSCCS Bulletin 2 Working Group</u> - This document was basically done and being held up by disagreement with the speed used to verify speedometer calibration it was agreed that a plus or minus 3% tolerance would be acceptable the document will now be published.</p> <p>8. <u>ADAS Working Group</u> - Progress is being made and will be discussed at the next meeting.</p> <p>9. <u>Disability Standard Mandates</u> - New Agenda Item - Implications of making Australian Standards Mandatory for Vehicle modifications for People with a Disability. Several issues have been raised regarding vehicle clear space, cartridge style platforms and one-off hand control appliances. A sub working group has been set up with TfNSW Senior management, the ATSA representative, Peter Gillard and myself.</p> <p>10. <u>SSM blue slip issues</u> (New Agenda Item) - A new item added onto the agenda. TfNSW vehicle standards harmonisation works program reporting and SSM blue slip issues have been raised but due to time constraints have been held back to next meeting.</p> <p>11. <u>Seatbelts in historic heavy vehicles and the 3500kg GVM limit of the CVS scheme</u> - Delegates were asked any further concerns and there were questions asked regarding seatbelts in historic heavy vehicles and also whether the 3500kg GVM limit of the CVS scheme was likely to be raised to 4500kg and the answer was No. Due to time constraints has been held back to next meeting.</p> <p>The next VSWG meeting he's due to be held on the 19th of November 2024.</p>	<p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p>
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Meeting Closed Time - 7.45pm

Upcoming Meeting Dates

2024	General Meeting	Executive
Third Term		
Fourth Term	21st October, 11 th November	14 th October 4 th November

This concludes the 2024 year. We do not meet in in the months of December or January of each year.