

Licenced Certifiers Association General Meeting – AGENDA 2024-2025

Venue: TAFE Wetherill Park - The Horsley Dr, Wetherill Park NSW 2164 (*Industry room in X block*)

Meeting Start 6.00pm September 9th 2024

Zoom Meeting Address: <https://us06web.zoom.us/j/81823963261?pwd=W9CnjoQJvmpKqdaKy6jwjY7StjSefF.1>

All members present must sign in the LCA attendance book.

Open Meeting Chair: _____ Time: _____ Date: _____

Attendees:

Zoom _____

Apologies: _____

Previous Minutes: May be read out by the secretary Or

Nomination that previous meeting minutes to be correct: _____ Seconded: _____

Matters arising from the previous minutes: Items 1-13.

Item No	Agenda Item	Action/ Notes	Status
1.	Recording of the Zoom Meetings	The meeting will be recorded for documentation of the meeting minutes.	OPEN
2.	Speaker Presentation "Police/TFNSW"	<p>Ken O'Keefe has contacted Graham Borg on the phone who has responded he will contact us in due course.</p> <p>Graham Borg responded on the day of the last executive meeting and meet with the executive team. Introductions were made and Graham proceeded to introduce himself and what his role is with the police force and his involvement with TFNSW. Various general subject matter was discussed ranging from police conduct during vehicle inspection, highway patrol police general vehicle compliance knowledge, generally the opinion of the delivery of a professional responsible police person during modified vehicle inspections with the possibility of some exception in some few cases due to character difference between Police officer and the public .</p> <p>Some questions were raised by the LCA members, allocation of dedicated roads for brake testing, Police training from TRNSW ruling on modified vehicles and other matters from LCA members and executive team to be forwarded by an email inquiry at a later date.</p> <p>The introduction meeting was positive with some feedback and further confirmation that TFNSW were still under change within the department.</p>	<p>CLOSED</p> <p>OPEN</p>

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3.	New Objectives for 2023 – 2024	Chris Roberts from TAFE has accepted and approved the LCA members PAI liability insurance and the use the TAFE facilities. An initiative plan to arrange look in to providing some training in September / October 2024 later this year. Further training days a) Heavy vehicles – John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation	OPEN
4.	Lane Change & Brake testing promotion Videos	Ken reported that he meets with Stewart who is currently working on this on braking presentation. Ken is currently undertaking comparison brake testing on 79 Series Landcruiser vehicles (Boosters, Rotors, Pads) and developing an awareness video to be available for all LCA members. This is to include the track testing on double diaphragm booster and pads as opposed to a single diaphragm booster installation and other equipment. Ken to did not have an anticipated completion date. Mark Dewhurst has put forward he can provide a testing venue test track for free which can be arranged if required. This brake test track opportunity the be presented and discussed further at LCA executive level as an agenda item. Promotional video of these brake testing can be made available when completed and posted on the LCA website.	OPEN
5.	New Forum LCA	The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2024. From the recent feedback from Graham Borg, it appears there will not be a forum in 2024. (<i>Apparently no one available in TFNSW to deliver the forum</i>) John Oste suggested to send a further reminder every 3 months to TFNSW irrespective of their position and decision on this matter. (Askcan Mafer)	ON HOLD By TFNSW
6.	Disability Standard Mandates	Ian Carpenter reported that TfNSW on the mandates Australian STD requirements for disability work. Ian has been working closely with the ATSA Governing Disability authorities on this matter. Ian is now the LCA representative who attended the last TFNSW -VSWG meeting last week raised this subject matter together with Peter Gillard and as a new agenda item. Implications of making Australian Standards Mandatory for Vehicle modifications for People with a Disability. Several issues were raised regarding vehicle clear space, cartridge style platforms and one-off hand control appliances. A sub working group has been set up with TfNSW Senior management, the ATSA representative, Peter Gillard, Ian. TFNSW are now aware of the impact in the marketplace and are aware of the urgency of this matter.	OPEN
7.	NSW Police	Peter Gillard prepared a common document for all certifies to sign to and be presented to their local members of parliament, (Apply political pressure). This document covered the four bullet points raised previously by Lesly Gunaratnam.	ON HOLD (WIP)

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		<p>The document and has been forwarded to the minister who has responded to the LCA with a NO. The current policy will stay as it stands. (The notice did not get to the minister and was handled by his deputies)</p> <p>Peter Gillard has not happy with the response and is currently working in the background on this matter with his local member with the objective that the documentation reaches the minister.</p> <p>Details to follow.</p>	
8.	LCA Website	<p>John Oste has recommended that ALL members make use of the website. It contains lots of useful information including the LCA general meeting minutes and upcoming agendas.</p> <p>The more it is used the better it is for all of us. Free promotion of your VSCCS business.</p> <p>All GENERAL LCA MEETING (AGENDA / MINUTES) TO BE ONLY MADE AVAILABLE VIA THE WEB BY JAN 2025.</p> <p>Recent Updated News (Posts) have been added which were presented at the end of the meeting:</p> <ul style="list-style-type: none"> • LIGHT VEHICLE SUSPENSION MANUAL • BRAKE ASSEMENT MANUAL Rev 3 (April 2021)TFNSW Updates <p>LCA WEB Link address: https://licensedcertifiersassociation.com.au/</p>	OPEN
9.	LCA Newsletter THE “BLURB”	<p>The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb.</p> <p>Peter was not present to report as he has not been well and was back in hospital.</p>	OPEN
10.	New LCA Member Training / Awareness Program	<p>Peter Weatherby has been volunteered to update our documentation with the department of fair trading.</p> <p>Terry read out the current LCA constitution documentation which did not suggest we cannot have a NON LCA member present in a general LCA meeting. Terry Leeder to forward an email to Peter Weatherby to ask what he was going to update on this subject matter including the issue of upcoming retired LCA members writes and their input within the association.</p> <p>Details to follow.</p>	OPEN
11.	TAFE Australian Standards Library	<p>Chris Roberts provided feedback from TAFE to the LCA Committee members during our last meeting that a complete Australian Standards reference is available in the TAFE library. You will join a TAFE library. The STDS will be available in the TAFE library where you can print out a copy at a small cost for printing the documentation.</p> <p>John Oste to has contacted Chris Roberts by email regarding the procedure. <i>(Normally by confirmation the TAFE student’s enrolment)</i></p> <p>A post to be raised on the LCA website of the information.</p>	OPEN

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		<p><u>Information Note:</u> there is also a TAFE Online library.</p> <ul style="list-style-type: none"> TAFE Digital students can join any TAFE NSW library, by providing confirmation of their enrolment. TAFE Digital students are encouraged to obtain a TAFEcard when registering for library borrowing. This can be done at the Administration office at any college. 	
12.	Challenging Health	Peter Weatherby is back and struggling with his health and is doing better as he was struggling with a rogue lymphoma cell behind his right lung. His has started another round treatment of chemo & steroids. Ken O'Keefe has not been well later and is currently under ongoing treatment.	
	TFNSW VWG LCA Representative	<p>Ken O'Keefe who has resigned due to ill health as the LCA president & TFNSW (VWG) representative but still will contribute on some of the outstanding agenda items that he was working on with the VWG (GVM/GCM & others) as a subcommittee member. The LCA representative position has now been taken up by Ian Carpenter our new LCA president</p> <p><u>Current TFNSW (VWG) representatives</u> Ian Carpenter represents Licenced Certifiers Association Peter Gillard represents VSCCS Certifiers</p> <p><i>Note: The LCA Committee members would like to take the opportunity to thank Ken O'Keefe for all the time and effort his over the past years has contributed to our association as the LCA representative in the TFNSW VWG . It has been very much appreciated Thank you Ken.</i></p>	OPEN
	Financials		
13.	Treasures Report	<p>John Oste reported in that the financials were in budget. Year period 2024 -2025. <i>Net Assets to date 25 Aug 2024 – \$38,411.71</i> <i>Expenditure to date 5 Aug 2024-2025 – \$6,932.32.</i></p> <p><u>ADDITIONAL FEED BACK:</u> <i>History: First meeting 51 Members</i> <i>Currently 22 members paid to date</i> <i>9 executive members</i> <i>Outstanding Renewal Members (23-24): 15 members</i> <i>Possibility of total 46 members for 2024 – 2025</i></p> <p><i>John Oste has undertaken a Membership drive with a personal phone call and plans to contact all previous members (50% Complete) that have left the association. To date we have picked up 4 members.</i></p>	OPEN
12.	TFNSW VWG LCA Representative?	Ken O'Keefe who has resigned as the LCA president & TFNSW (VWG) but still will contribute on some of the outstanding agenda items he was working on with the VWG on (GVM/GCM & others) as a subcommittee member. The LCA representative position has now been taken up by Ian Carpenter our new LCA president	OPEN

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		<u>Current TfNSW (VWG) representatives</u> Ian Carpenter represents Licenced Certifiers Association Peter Gillard represents VSCCS Certifiers	
18.	Correspondence		
19.	General Business		
	New Business		
20.	PRESIDENTS POST VSWG MEETING	<p>VSWG MEETING 20th AUGUST 2024. Attendees – Five TfNSW management, ASTA delegate and myself in person. ZOOM - two chairpersons and delegates from TfNSW (2), IAME, 4WDs, CAMs, Police, AAAA, Ken LCA, Peter VSCCS, ASRF, and APMC.</p> <ol style="list-style-type: none"> 1. <u>ICV registration process</u> - No current applications in progress, extend the trial. A comment was made which stated due to the length of time taken, that many ICVs have either been sold or registered Interstate. 2. <u>Presentation of the VSCCS certification data</u> – TfNSW has collated the data over several years in respect to number of certificates for each vehicle type (LV, HV, Bikes) and certificate type (ICV, IP and MP), number of certifiers etc and has presented the data via graphs and tables. This document is to be sent out but currently yet to be received follow-up required. 3. <u>Adjustable Coil Over Suspension</u> - Clarification on adjustable coil over suspension being considered a significant modification- TfNSW Are currently working on this and will update VSI6 shortly, a comment was made that Macpherson strut style could present issues with aftermarket stub axles made from inferior materials. 4. <u>Temporary seat removal in four-wheel drives</u> – TfNSW Is looking into this in regard to whether vehicle manufacturers document removal in their owners manuals. Question what is “temporary removal” a IE time frame, weekend turn into months etc. A sub working group is being set up with Ken being a delegate, I also put my hand up to help Ken if necessary. I raised concerns that owners unbolting seats and losing bolts and either not replacing or replacing with lower graded bolts is a safety issue. 5. <u>Illegitimate inspections</u> – specifically AIS and AUVIS where many vehicles involved in sight unseen offences. A comment was made that vehicle owners need to be penalised, so the demand is reduced. Vehicles receiving fraudulent inspections need to be re-inspected and possible police involvement agreed by Police representative. Were also made about clearing of defects without repairs or VSCCS certification. 6. <u>Right for Appeal Process TfNSW</u> - Right to appeal under the VSCCS rules for certifiers regarding being fit and proper person 	OPEN

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		<p>being extended to AIS and AUVIS - Several comments about the no appeals process of the VSSCS but TfNSW states fit and proper persons always been the case in legislation and are adamant not to change the policy. Further comment was made stating this process could be used illegitimately by transport to remove people from schemes that deserve a right of appeal.</p> <p>7. <u>VSSCS Bulletin 2 Working Group</u> - This document was basically done and being held up by disagreement with the speed used to verify speedometer calibration it was agreed that a plus or minus 3% tolerance would be acceptable the document will now be published.</p> <p>8. <u>ADAS Working Group</u> - Progress is being made and will be discussed at the next meeting.</p> <p>9. <u>Disability Standard Mandates</u> - New Agenda Item - Implications of making Australian Standards Mandatory for Vehicle modifications for People with a Disability. Several issues have been raised regarding vehicle clear space, cartridge style platforms and one-off hand control appliances. A sub working group has been set up with TfNSW Senior management, the ATSA representative, Peter Gillard and myself.</p> <p>10. <u>SSM blue slip issues</u> (New Agenda Item) - A new item added onto the agenda. TfNSW vehicle standards harmonisation works program reporting and SSM blue slip issues have been raised but due to time constraints have been held back to next meeting.</p> <p>11. <u>Seatbelts in historic heavy vehicles and the 3500kg GVM limit of the CVS scheme</u> - Delegates were asked any further concerns and there were questions asked regarding seatbelts in historic heavy vehicles and also whether the 3500kg GVM limit of the CVS scheme was likely to be raised to 4500kg and the answer was No. Due to time constraints has been held back to next meeting.</p> <p>The next VSWG meeting he's due to be held on the 19th of November 2024.</p>	
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Meeting Closed Time: _____

Next Meetings:

Third term dates.

2024	General Meeting	Executive
Fourth Term	14 th October, 11 th November	21 st October, 4 th November