

Licenced Certifiers Association General Meeting – AGENDA + AGM MEEING 2024-2025

Venue: TAFE Wetherill Park - The Horsley Dr, Wetherill Park NSW 2164 (*Industry room in X block*)

Meeting Start 6.00pm August 12th 2024

Zoom Meeting Address: <https://us06web.zoom.us/j/81648387688?pwd=IkcxOoGtZT8rdrrsDgbdThINL01RTf.1>

All members present must sign in the LCA attendance book.

Open Meeting Chair: _____ Time: _____ Date: _____

Attendees:

Zoom _____

Apologies: _____

Previous Minutes: May be read out by the secretary Or

Nomination that previous meeting minutes to be correct: _____ Seconded: _____

Matters arising from the previous minutes: Items 1-13.

Item No	Agenda Item	Action/ Notes	Status
1.	Recording of the Zoom Meetings	The meeting will be recorded for documentation of the meeting minutes.	OPEN
2.	Open the AGM	Close the LCA general meeting and open the LCA AGM meeting for 2024 - 2025	OPEN
3.	Close the AGM	Close the LCA AGM meeting for 2024 – 2025 and open and return to the LCA general meeting.	OPEN
4.	GVM - Axle Weights	TFNSW have declined to accept this new ruling for GVM & GCM axle weights. The GVM axle weights ruling details to be published in the “AAAA” magazine. Ken O’Keefe to pass on the details to our LCA members on receipt from TFNSW..	OPEN
5.	Speaker Presentation “Police/TFNSW”	Ken O’Keefe has contacted Graham Borg on the phone who has responded he will contact us in due course. Graham Borg responded on the day of the last executive meeting and meet with the executive team. Introductions were made and Graham proceeded to introduce himself and what his role is with the police force and his involvement with TFNSW. Various general subject matter was discussed ranging from police conduct during vehicle inspection, highway patrol police general vehicle compliance knowledge, generally the opinion of the delivery of a professional responsible police person	OPEN

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		<p>during modified vehicle inspections with the possibility of some exception in some few cases due to character difference between Police officer and the public . Some questions were raised by the LCA members, allocation of dedicated roads for brake testing, Police training from TRNSW ruling on modified vehicles and other matters from LCA members and executive team to be forwarded by an email inquiry at a later date.</p> <p>The introduction meeting was positive with some feedback and further confirmation that TFNSW were still under change within the department.</p>	
6.	New Objectives for 2023 – 2024	<p>Chris Roberts from TAFE has accepted and approved the LCA members PAI liability insurance and the use the TAFE facilities. An initiative plan to arrange look in to providing some training in September / October 2024 later this year.</p> <p>Further training days</p> <p>a) Heavy vehicles</p> <p>– John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation</p>	OPEN
7.	Lane Change & Brake testing promotion Videos	<p>Ken is currently undertaking comparison brake testing on 79 Series Landcruiser vehicles (Boosters, Rotors, Pads) and developing an awareness video to be available for all LCA members.</p> <p>Ken has programmed a meeting with Stewart (STC) this coming Friday 26th July to finalise and put together a short testing video. This will include the track testing on double diaphragm booster and pads as opposed to a single diaphragm booster installation and other equipment.</p> <p>Promotional video of these testing can be made available when completed and posted on the LCA website.</p> <p>Ken to advise.</p>	OPEN
8.	New Forum LCA	<p>The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2024.</p> <p>From the recent feedback from Graham Borg, it appears there will not be a forum in 2024. <i>(Apparently no one available in TFNSW to deliver the forum)</i></p> <p>John Oste suggested to send a further reminder every 3 months to TFNSW irrespective of their position and decision on this matter.</p>	ON HOLD By TFNSW
9.	<p>Changes to VSI 21.</p> <p>Ramp Angles???</p> <p>STD,s Currently (1-4)</p> <p>Changes Suggest (1-6)</p>	<p>Ian Carpenter reported that TRNSW have released a new extension form which mandates Australian STD requirements for disability work. This means all disability work including imports must comply in accordance with the Australian Standards where in the past the word stated it SHOULD comply where now it MUST comply. This includes all overseas products in particular hand controllers and restraints. Equipment MUST be compliant with the Australian STDs.</p> <p>NOTE: THIS EFFECTS THE FOOTPRINT CLEARANCE OF THE WHEELCHAIR DOCKING POSTION AS NOW SOME VEHICLES HAVE LIMITED HEAD ROOM AND WILL NOT COMPLY.</p>	OPEN

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	<i>Expected to pass (1-4) ramp angles</i>	<p>The recent changes to the Australian Standards do NOT affect VSI 21, IE: Ramp angle of 1.6 Ratio.</p> <p>TFNSW VSI 21 currently refers to the Old Australian Standards in 1998 (3856.1 & 3856.2) which states a ramp angle of 1-4.</p> <p>It was reported the Standards Australia have not yet updated to 2021 3856.1 & 3856.2) and put into writing. Currently being addressed by the Australian Standards Team</p> <p>NO NEWS TO DATE. JEFF WALTERS TO REPORT NEW UPDATE BY THE END OF THE YEAR.</p>	ON HOLD Until Aust STD Update
10.	NSW Police	<p>Peter Gillard prepared a common document for all certifies to sign to and be presented to their local members of parliament, (Apply political pressure). This document covered the four bullet points raised previously by Lesly Gunaratnam.</p> <p>The document and has been forwarded to the minister who has responded to the LCA with a NO. The current policy will stay as it stands. (The notice did not get to the minister and was handled by his deputies)</p> <p>Peter Gillard has not happy with the response and is currently working in the background on this matter with his local member with the objective that the documentation reaches the minister.</p> <p>Details to follow.</p>	ON HOLD (WIP)
11.	LCA Website	<p>John Oste has recommended that ALL members make use of the website. It contains lots of useful information including the LCA general meeting minutes and upcoming agendas.</p> <p>The more it is used the better it is for all of us. Free promotion of your VSCCS business.</p> <p>ALL GENERAL LCA MEETING (AGENDA / MINUTES) TO BE ONLY MADE AVAILABLE VIA THE WEB BY JAN 2025.</p> <p>Recent Updated News (Posts) have been added which were presented at the end of the meeting:</p> <ul style="list-style-type: none"> • REMOVAL OF MODIFICATIONS where Drives shows a previous modified registration record and the VSCCS Engineering Certificate does not indicate any or specific modifications. • WIRING ELECTRICAL POWER - Low Voltage, High Voltage & Solar Panels in Motor Vehicle Weighbridge information • TFNSW Updates <p>LCA WEB Link address: https://licensedcertifiersassociation.com.au/</p>	OPEN
12.	LCA Newsletter THE “BLURB”	The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb.	OPEN
13.	New LCA Member Training /	Peter Weatherby preparing the update of our LCA constitution policy to include the provision of means for prospective new members to be	OPEN

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	Awareness Program	<p>allowed to participate in meeting on a silent basis to provide information awareness training for prospective VSCCS members who would like to become a licenced VSCCS certifier.</p> <p>Final details to be forwarded to Department of Fair Trading.</p> <p><i>Note: This also included the following additional items yet to be approved:</i></p> <ol style="list-style-type: none"> 1. Members in conflict with TFNSW and the opportunity for retired LCA members to also participate in LCA General Meeting. 2. Retired LCA Members to be allowed to be an active member of the LCA including the right to sit as a voted in member on the LCA executive committee. <p>Peter Weatherby not present at meeting. Details to follow.</p>	
14.	Mandatory vehicle standards for vehicles modified for a person with disability	<p>Mark Dewhurst raised a further question regarding Hand Control Exemptions.</p> <p>Question: A form the owner must send into TFNSW?</p> <p>Ian responded this only refers to stated that this only applies when you cannot meet the standards, a request for an exemption of the specific standard requirement is what Ian suggested was his understanding on this matter. All non-compliant exemptions must be forwarded by its ADR number and clause to TFNSW for approval by the VSCCS Certify responsible for the certification / modification. It is paramount prior any modifications are undertaken you obtain the TFNSW exemption letter of approval. <i>(It was also reported that should TFNSW find out mobility work has been undertaken on a vehicle prior receipt of an approval exemption notice, TFNSW stated the law was broken and blacklisted the vehicle in question. Now that vehicle cannot be modified & certified as a mobility vehicle.)</i> Ali further commented that the standards are mandatory, so now if you are fitting a device to a vehicle, it MUST be complying to the relevant standard. IE: Hand controls and ramps.</p> <p>Action: Ali to provide an example copy of letter for the submission for an exemption of an ADR ruling. Details to follow.</p>	OPEN
15.	Suspended VSCCS Certifiers	<p>Terry received an email from Robbie Holmes to say he is allowed to renew his membership with LCA and is still fighting his case and has involved an ombudsman to assist. Should Robbie stated in his correspondence he hopes that others learn lose his mistakes, however, should he lose his VSCCS licence the executive team will need to consider whether he can be a member of the LCA.</p>	OPEN
16.	Buses Peter Weatherby	<p>Terry read out some correspondence Peter Weatherby sent about bus seats and experiences / debacle regarding ADR 68. This matter is to be sent on to the committee.</p>	OPEN
	Financials		
17.	Treasures Report	<p>John Oste reported in that the financials were in budget.</p> <p><u>Year period 2024 -2025.</u></p> <p><i>Net Assets to Date 15 July 2024 \$39,328.76</i></p> <p><i>Expenditure to date 2024-2025 – 30th June 2024 \$6883.00</i></p>	OPEN
18.	Correspondence		

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19.	General Business		

Meeting Closed Time: _____

Next Meetings:

Third term dates.

2024	General Meeting	Executive
Third Term	12 th August, 9 th September	2 nd September
Fourth Term	14 th October, 11 th November	21 st October, 4 th November