

Licenced Certifiers Association General Meeting – AGENDA

Venue: TAFE Wetherill Park - The Horsley Dr, Wetherill Park NSW 2164 (*Industry room in X block*)

Meeting Start 6.00pm July 22nd 2024

Zoom Meeting Address: <https://us06web.zoom.us/j/84203724079?pwd=wRyPlJf2LohBaHMWU32hc1sO2OhFbS.1>

All members present must sign in the LCA attendance book.

Open Meeting Chair: _____ Time: _____ Date: _____

Attendees:

Zoom _____

Apologies: _____

Previous Minutes: May be read out by the secretary Or

Nomination that previous meeting minutes to be correct: _____ Seconded: _____

Matters arising from the previous minutes: Items 1-13.

Item No	Agenda Item	Action/ Notes	Status
1.	Recording of the Zoom Meetings	The meeting will be recorded for documentation of the meeting minutes.	OPEN
2.	GVM - Axle Weights	NO NEWS, TFNSW Next Meeting July 2024. Ken O'Keefe reported that Western Australia & Victoria have accepted the updated ruling on this matter, TFNSW are also apparently looking into this as and awaiting WA decision. The GVM axle weights ruling has been accepted in QLD, details to be published in the "AAAA" magazine. Lift Kit sizes to be confirmed, TFNSW looking at all objections regarding body lift spacers, extended shackles, Standard ruling being investigated for STD Kit Sizes.	OPEN
3.	Speaker Presentation "TFNSW"	The executive committee have contacted TFNSW for speaker representation and still waiting confirmation of timing. Ken O'Keefe reported that he got in touch with the policemen (Jason Henerson) and has been advised that TFNSW has nominated one new person to present them for all presentations to cover all the vehicles, clubs groups and the like. This new manager was an inspector in TFNSW Heavy vehicles department who in the past who been part of TFNSW investigations. This new manager has a good understanding of both the heavy & light vehicles requirements and has requested the upcoming LCA meeting dates. The name given for new manager in TFNSN is Graham Borg. The upcoming LCA meeting dates have been forwarded, awaiting response from Graham Borg.	OPEN <i>On Hold by TFNSW</i>

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4.	New Objectives for 2023 – 2024	<p>Terry Leeder has communicated with Chris Roberts by email and received approval for the LCA to use the TAFE facilities providing there are no TAFE classes or preprogramed activities on the night..</p> <p>All arrangements for the use of the TAFE workshop and equipment to be made through Chris Roberts. (On Sick Leave – Bike Accident)</p> <p>Terry has sent an email to Chris Roberts (TAFE) deputies to confirm that each individual LCA members PAI insurance certificate of currency will be acceptable. (Awaiting a reply)</p> <p>Terry to contact TAFE (Chris Roberts Deputy) on this matter.</p> <p>Currently looking into a suitable timing later this year to undertake the following program:</p> <p>New Proposed LCA Objective Listing (TAFE – Building X Wetherill Park)</p> <p>Further training days</p> <p>a) Heavy vehicles</p> <ul style="list-style-type: none"> – John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation – John Oste also spoke with the brake service technician from WABCO who was available to deliver a dedicated brake training / awareness program on the WABCO smart electronic brake system. Further discussions required to see whether a presentation can be delivered outside of the equipment set up at TAFE (End July/August 2024 TBA) 	OPEN
5.	Lane Change & Brake testing promotion Videos	<p>Ken is currently undertaking comparison brake testing on 79 Series Landcruiser vehicles (Boosters, Rotors, Pads) and developing an awareness video to be available for all LCA members.</p> <p>Stewart (STC) will put together a short testing video, which Ken O’Keefe will look at, followed by a full dedicated video on the track testing on double diaphragm booster and pads as opposed to a single diaphragm booster installation and other equipment.</p> <p>Further testing programmed for the 26th July at TAFE NSW – Nirimba on the compassion of three (3) to four (4) vehicles.</p> <p>Promotional video of these testing can be made available when completed and posted on the LCA website.</p> <p>Ken to advise.</p> <p>Ali has suggested he does also have brake test & Lane change test video available if required on vehicle conversions.</p>	OPEN
6.	New Forum LCA	<p>The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2024.</p> <p>John Oste suggested to send a further reminder every 3 months to TFNSW irrespective of their position and decision on this matter.</p>	ON HOLD By TFNSW
7.	<p>Changes to VSI 21.</p> <p>Ramp Angles???</p>	<p>The recent changes to the Australian Standards have affected VSI 21.</p> <p>The update ramp angle of 1.6 Ration has introduced various problems within the industry. These problems range from the need to articulate foldable ramps in vehicles which take up more storage space & restrict driver view, long ramp length impede into the roadway into the line of traffic at the rear & do not fit into the council allocated bays for side mounted devices. Most wheelchairs are powered, electric winches are</p>	ON HOLD Until Aust STD Update

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	<p>STD,s Currently (1-4)</p> <p>Changes Suggest (1-6)</p> <p><i>Expected to pass (1-4) ramp angles</i></p>	<p>fitted on most ramps. Report prepared by Jeff Walters, The Australian STD,s was changed without any consultation in the industry. Issue to be raised as an agenda item at the LCA Committee meeting.</p> <p>Issue being addressed by the Australian Standards Team</p> <p>Peter Weatherby reported that the Bus Industry is also involved and is under review on this this STD.</p> <p>NO NEWS TO DATE.</p> <p>Peter is currently working on the Public Disability Act and is going to investigate this matter further. Details to follow.</p>	
8.	NSW Police	<p>Peter Gillard prepared a common document for all certifies to sign to and be presented to their local members of parliament, (Apply political pressure). This document covered the four bullet points raised previously by Lesly Gunaratnam.</p> <p>The document and has been forwarded to the minister who has responded to the LCA with a NO. The current policy will stay as it stands. (The notice did not get to the minister and was handled by his deputies)</p> <p>Peter Gillard has not happy with the response and is currently working in the background on this matter with his local member with the objective that the documentation reaches the minister.</p> <p>Details to follow.</p>	ON HOLD (WIP)
9.	LCA Website	<p>LCA Website is up and running.</p> <p>As the website is new technology to some members. John has recommended a further training evening on the functionality and how the LCA website can promote your VSCCS business in the near future.</p> <p>Updated News (Posts) since last meeting have been added:</p> <ul style="list-style-type: none"> • LIGHT VEHICLE SUSPENSION MANUAL • BRAKE ASSEMENT MANUAL • ADMINISTRATION CIRCULAR'S • REMOVAL OF MODIFICATIONS • ISUZU HEAVY VEHICLE – Installing Trailer Towing Equipment • VSB 6 – J4 – Major CHANGES To Tipper Code Update • Double no Trouble – 47-metre, 7-metre high Super B-triple combination • WIRING ELECTRICAL POWER – Low / high Voltage & Solar Panels • 4WD VEHICLE MODIFICATIONS –DID YOU KNOW? • VSCCS Certificate Accreditation – How to write up an eng cert • Roads and Maritime's Audit – Suggested Pre Check Listing • Vehicle Modifications THAT require VSCCS eng cert 	OPEN

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		<ul style="list-style-type: none"> • Bull Bars • TFNSW FIT & PROPER POLICY – VSCCS Certifiers • VSCCS Certifier TFNSW Licence Procedures Manual • VSCCS Certifier Procedure –Approved aftermarket components • Historic or Classic Registration cannot be transferred <p>LCA WEB Link address: https://licensedcertifiersassociation.com.au/</p>	
10.	LCA Newsletter THE “BLURB”	The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb.	OPEN
11.	New LCA Member Training / Awareness Program	<p>Peter Weatherby has been volunteered to update our documentation with the department of fair trading.</p> <p>Terry read out the current LCA constitution documentation which did not suggest we cannot have a NON LCA member present in a general LCA meeting. Terry Leeder to forward an email to Peter Weatherby to ask what he was going to update on this subject matter including the issue of upcoming retired LCA members writes and their input within the association.</p> <p>Details to follow.</p>	OPEN
12.	AAAA Magazine Do you Know ??	<p>John Oste inquiring on the LCA members that are planning on renewing their AAAA membership for the next financial year 2024 – 2025.</p> <p>Renewal Membership fee for 2014-2015 \$310</p> <p>PLS contact our secretary Terry Leeder as your AAAA membership is up for review.</p> <p>Mark Woods made some valid recommendations to update the membership form with the removal of some of the contact details on the form to protect our members from identity fraud which involves someone using another individual's personal information without consent, often to obtain a benefit.</p> <p>Since the meeting John Oste has updated the form to accommodate the changes, Terry Leeder has sent out a copy via email and it is listed on our LCA Website under members listed under forms.</p>	OPEN
13.	NSW Police Jason Henderson Proposed visit with the LCA executive team	<p>Policeman Jason Henderson has been replaced by Graham Borge.</p> <p>Ken O’Keefe has contacted Graham with a email invitation and upcoming dates to attend one of our LCA committee meetings.</p> <p>Awaiting response for Jason on proposed timing.</p> <p>Reporting of Police Harassment via an official body has been added to our website. This can be accessed online via goggle as well.</p>	OPEN
14.	Mandatory vehicle standards for vehicles modified for a person with disability	<p>Mark Dewhurst raised a further question regarding Hand Control Exemptions.</p> <p>Question: A form the owner must send into TFNSW?</p> <p>Ian responded this only refers to stated that this only applies when you cannot meet the standards, a request for an exemption of the specific standard requirement is what Ian suggested was his understanding on this matter. All non-compliant exemptions must be forwarded by its</p>	OPEN

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		<p>ADR number and clause to TFNSW for approval by the VSCCS Certify responsible for the certification / modification. It is paramount prior any modifications are undertaken you obtain the TFNSW exemption letter of approval. <i>(It was also reported that should TFNSW find out mobility work has been undertaken on a vehicle prior receipt of an approval exemption notice, TFNSW stated the law was broken and blacklisted the vehicle in question. Now that vehicle cannot be modified & certified as a mobility vehicle.)</i> Ali further commented that the standards are mandatory, so now if you are fitting a device to a vehicle, it MUST be complying to the relevant standard. IE: Hand controls and ramps.</p> <p>Action: Ali to provide a example copy of letter for the submission for an exemption of a ADR ruling. Details to follow.</p>	
15.	Suspended VSCCS Certifiers	Terry received an email from Robbie Holmes to say he is allowed to renew his membership with LCA and is still fighting his case and has involved an ombudsman to assist. Should Robbie stated in his correspondence he hopes that others learn lose his mistakes, however, should he lose his VSCCS licence the executive team will need to consider whether he can be a member of the LCA.	OPEN
16.	Solar Panel / Battery installations	Mark Dewhurst reported on some changes with AS/NZS 3001 regarding Solar panel / battery wiring. From 2022 all solar panels must have a rated fuse on its power side and the entire array (One of more panels) must have a main isolation switch fitted. Details of this requirement to be listed on the LCA Website for both member and general public access.	OPEN
	Financials		
17.	Treasures Report	<p>John Oste reported in that the financials were in budget. Year period 2024 -2025. <i>Net Assets to Date 15 July 2024 \$39,328.76</i> <i>Expenditure to date 2024-2025 – 30th June 2024 \$6883.00</i></p> <p><i>End of Year 2023 - 2024</i> <i>Expenditure to date 2024-2025 – 30th June 2024 \$7995.30</i> <i>\$45,771.39</i></p>	OPEN
	Correspondence		
18.			
	General Business		
19.	AGM	Confirm Date for AGM Meeting	

Meeting Closed Time: _____

Next Meetings:

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Third term dates.

2024	General Meeting	Executive
Third Term	22 nd July, 12 th August, 9 th September	5 th August, 2 nd September
Fourth Term	14 th October, 4 th November	21 st October, 11 th November