

# Licensed Certifiers Association General Meeting – Minutes

Venue: TAFE Wetherill Park – Zoom Meeting

Meeting Start 6.00pm July 22<sup>nd</sup> 2024

All members present must sign in the LCA attendance book.

Open Meeting Chair: Terry Leeder Time: 6.02pm Date: 22/07/2024

Attendees: Meeting (Live)

John Oste, Terry Leeder, Ian Carpenter, Ken O’Keefe, Micheal Azzopardi, Scott Herning, Phil Woods

Zoom:

Mark Dewhurst, Mark Woods, Patrick Schofield

Visitor: Jaydon Sessions

Apologies: Peter Weatherby

Previous Minutes: May be read out by the secretary Or

Nomination that previous meeting minutes to be correct: Ken O’Keefe Seconded: Mark Dewhurst

Matters arising from the previous minutes: Items 1-12.

Item No	Agenda Item	Action/ Notes	Status
1.	Recording of the Zoom Meetings	The meeting was recorded.	OPEN
2.	GVM - Axle Weights	NO NEWS, TFNSW Next Meeting 21 <sup>st</sup> May 2024.  Ken O’Keefe reported that Western Australia, Queensland & Victoria have accepted the updated GVM axle weights ruling on this matter, TFNSW have declined to accept this new ruling. The GVM axle weights ruling details to be published in the “AAAA” magazine. Ken O’Keefe to pass on the details to our LCA members on receipt from TFNSW.	OPEN
3.	Speaker Presentation “TFNSW”	Ken O’Keefe has contacted Graham Borge on the phone who has responded he will contact us in due course. Details of the upcoming LCA meeting dates have been forwarded, awaiting response from Graham Borg.	OPEN <i>On Hold by TFNSW</i>
4.	New Objectives for 2023 – 2024	Chris Roberts from TAFE has accepted and approved the LCA members PAI liability insurance and the use the TAFE facilities. A initiative plan to arrange look in to providing some training in September / October 2024 later this year. Further training days a) Heavy vehicles	OPEN

## Licensed Certifiers Association General Meeting – Minutes

		– John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation	
5.	Lane Change & Brake testing promotion Videos	<p>Ken is currently undertaking comparison brake testing on 79 Series Landcruiser vehicles (Boosters, Rotors, Pads) and developing an awareness video to be available for all LCA members.</p> <p>Ken has programmed a meeting with Stewart (STC) this coming Friday 26<sup>th</sup> July to finalise and put together a short testing video. This will include the track testing on double diaphragm booster and pads as opposed to a single diaphragm booster installation and other equipment.</p> <p>Promotional video of these testing can be made available when completed and posted on the LCA website.</p> <p>Ken to advise.</p>	OPEN
6.	New Forum LCA	<p>The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2024.</p> <p>Secretary &amp; Executive team have formulated an email which has been sent to Hernan Ratto (TFNSW - Manger of Vehicle Standards) as an introduction of the LCA and its activities including the LCA Website. (Peter Weatherby &amp; Terry Leeder).</p> <p>Ali advised that he was at a disability expo recently and was talking with Barry Craig from TFNSW (Part of the Herman Ratto Team) who has four (4) new employees under training which may mean it will be easier for assistance when we are communicating and making inquiries within TFNSW department.</p> <p>On another subject matter Ali also reported on a higher level that he had experience problems with a completed VSCCS engineering certificate for a 15 seater bus that was delayed for 5 days due to internal disagreements within TFNSW as management. The advisers in the technical department had conflicting advice to Vehicle STDS on the ruling and the statutory requirements. Ali point was to stand firm and be confident in yourself and speak up as the certificate was correct and to the regulations and was accepted as written.</p>	ON HOLD
7.	<p>Changes to VSI 21. Ramp Angles???</p> <p>STD,s Currently (1-4)</p> <p>Changes Suggest (1-6)</p> <p><i>Expected to pass (1-4) ramp angles</i></p>	<p>The recent changes to the Australian Standards have affected VSI 21. The update ramp angle of 1.6 Ration has introduced various problems within the industry. These problems range from the need to articulate foldable ramps in vehicles which take up more storage space &amp; restrict driver view, long ramp length impede into the roadway into the line of traffic at the rear &amp; do not fit into the council allocated bays for side mounted devices. Most wheelchairs are powered, electric winches are fitted on most ramps.</p> <p>Report prepared by Jeff Walters, The Australian STD,s was changed without any consultation in the industry. Issue to be raised as an agenda item at the LCA Committee meeting.</p> <p>Issue being addressed by the Australian Standards Team</p> <p>Ian Carpenter reported <b>TO MAKE PEOPLE AWARE</b> that TRNSW last week have released a new extension form <b>which mandates Australian STD requirements for disability work</b>. This means all disability work including imports must comply in accordance with the Australian Standards where</p>	ON HOLD Until Aust STD Update

## Licenced Certifiers Association General Meeting – Minutes

		<p>in the past the word stated it <b>SHOULD</b> comply where now it <b>MUST comply</b>. This includes all overseas products in particular hand controllers and restraint equipment <b>MUST</b> be compliant with the Australian STDS</p> <p>CURRENTY UNDER REVIEW BY STDS AUSTRAILIA, NO NEWS TO DATE. JEFF WALTERS TO REPORT NEW UPDATE BY THE END OF THE YEAR.</p>	
8.	NSW Police	<p>Peter Gillard had drafted a document for each LCA member to be made available for all certifies to sign to and be presented to local members of parliament, (Apply political pressure)</p> <p>Lesly meet with his local member for discussions on the subject matter and received a response that the minister requested the changes and instructed the Police to take immediate action (DEC LAST YEAR) on the matter. Therefore, there will be no changes to the ON-THE-SPOT AUDITING BY THE POLICE.</p> <p>Peter Gillard is not letting the matter rest as apparently the letter was addressed by the deputies within the department and not by the transport minister. Peter is following up on alternative channels of communication. It was suggested to contact Peter and inquire on his anticipated timetable on the course of action.</p>	ON HOLD
9.	LCA Website	<p>John Oste has recommended that ALL members make use of the website. It contains lots of useful information including the LCA general meeting minutes and upcoming agendas.</p> <p>The more it is used the better it is for all of us. <b>Free promotion of your VSCCS business.</b></p> <p>Recent Updated News (Posts) have been added which were presented at the end of the meeting:</p> <ul style="list-style-type: none"> <li>• VSCCS Policies</li> <li>• Police Compliant procedures</li> <li>• AAAA 4WD Magazine Do You Know Article</li> <li>• Weighbridge information</li> <li>• TFNSW Updates</li> <li>• Rover Updates</li> <li>• Wiring of electrical power (Low &amp; high voltage Solar Panels)'</li> <li>• Administration Circulars</li> <li>• Isuzu Heavy Vehicle – Installing Brake Equipment'</li> <li>• VSB 6 – J4 – Major CHANGES To Tipper Code Update</li> <li>• Double no Trouble – 47-metre, 7-metre high Super B-triple combination</li> <li>• 4WD Vehicle Modifications –Did You Know?</li> <li>• VSCCS Certificate Accreditation – How to write up an eng cert</li> </ul>	OPEN

## Licenced Certifiers Association General Meeting – Minutes

		<ul style="list-style-type: none"> <li>Roads and Maritime’s Audit – Suggested Pre Check Listing</li> <li>Vehicle Modifications THAT require VSCCS eng cert</li> </ul> <p>Plus many more</p> <p>John Oste can provide an online overview at request.</p> <p><b>LCA WEB Link address: <a href="https://licensedcertifiersassociation.com.au/">https://licensedcertifiersassociation.com.au/</a></b></p>	
10.	LCA Newsletter By Peter Weatherby “BLURB”	The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb.	OPEN
11.	New LCA Member Training / Awareness Program	Peter Weatherby has been volunteered to update our documentation with the department of fair trading. Terry read out the current LCA constitution documentation which did not suggest we cannot have a NON LCA member present in a general LCA meeting. Terry Leeder to forward an email to Peter Weatherby to ask what he was going to update on this subject matter including the issue of upcoming retired LCA members writes and their input within the association. Details to follow.	OPEN
12.	AAAA Membership 2024 - 2025	John Oste inquiring on the LCA members that are planning on renewing their AAAA membership for the next financial year 2024 – 2025. Renewal Membership fee for 2014-2015 \$310 PLS contact our secretary Terry Leeder as your AAAA membership is up for review. Mark Woods made some valid recommendations to update the membership form with the removal of some of the contact details on the form to protect our members from identity fraud which involves someone using another individual's personal information without consent, often to obtain a benefit. Since the meeting John Oste has updated the form to accommodate the changes, Terry Leeder has sent out a copy via email and it is listed on our LCA Website under members listed under forms.	CLOSED  CLOSED Comple ted
13.	NSW Police Jason Henderson Proposed visit with the LCA executive team	<b>DUPLICATE AGENDA ITEM: THIS WAS DISCUSSED &amp; COVERED IN ITEM 3.</b> Policeman Jason Henderson has been replaced by Graham Borge. Ken O’Keefe has contacted Graham with an email invitation and upcoming dates to attend one of our LCA committee meetings. Awaiting response for Jason on proposed timing. Reporting of Police Harassment via an official body has been added to our website. This can be accessed online via goggle as well.	CLOSED
14.	Mandatory vehicle standards for vehicles	Mark Dewhurst raised a further question regarding Hand Control Exemptions. Question: A form the owner must send into TFNSW? Ian responded this only refers to stated that this only applies when you cannot meet the standards, a request for an exemption of the specific	OPEN

## Licenced Certifiers Association General Meeting – Minutes

	modified for a person with disability	standard requirement is what Ian suggested was his understanding on this matter. All non-compliant exemptions must be forwarded by its ADR number and clause to TFNSW for approval by the VSCCS Certify responsible for the certification / modification. It is paramount prior any modifications are undertaken you obtain the TFNSW exemption letter of approval. <i>(It was also reported that should TFNSW find out mobility work has been undertaken on a vehicle prior receipt of an approval exemption notice, TFNSW stated the law was broken and blacklisted the vehicle in question. Now that vehicle cannot be modified &amp; certified as a mobility vehicle.)</i> Ali further commented that the standards are mandatory, so now if you are fitting a device to a vehicle, it MUST be complying to the relevant standard. IE: Hand controls and ramps. Action: Ali to provide a example copy of letter for the submission for an exemption of a ADR ruling. Details to follow.	
	<b>Correspondence</b>		
15.	Suspended VSCCS Certifiers	Terry received another email from Robbie Holmes for suspended certifiers. LCA Committee has allowed Robbie to renew his membership with LCA. Robbie stated in an email sent today stating he is still fighting to be reinstated. Robbie has received correspondence from TFNSW (Catheryn Cook) which was not answered to his satisfaction and is still working with an ombudsman in order to trying to get his license reinstated. No mention of assistance from the AAA. At this point as far as the LCA Association is concerned Robbie Holms is still attentive to get his restatement back into VSCCS as a fit and proper person	OPEN
16.		Mark Dewhurst reported on some changes with AS/NZS 3001 regarding Solar panel / battery wiring. From 2022 all solar panels must have a rated fuse on its power side and the entire array (One of more panels) must have a main isolation switch fitted. Details of this requirement has been listed on the LCA Website for both member and general public access.	CLOSED
	<b>General Business</b>		
17.	Mandatory vehicle standards for vehicles modified for a person with disability	Mark Dewhurst raised a further question regarding Hand Control Exemptions. Question: A form the owner must send into TFNSW? Ian responded this only refers to stated that this only applies when you cannot meet the standards, a request for an exemption of the specific standard requirement is what Ian suggested was his understanding on this matter. All non-compliant exemptions must be forwarded by its ADR number and clause to TFNSW for approval by the VSCCS Certify responsible for the certification / modification. It is paramount prior any modifications are undertaken you obtain the TFNSW exemption letter of approval. <i>(It was also reported that should TFNSW find out mobility work has been undertaken on a vehicle prior receipt of an approval exemption notice, TFNSW stated the law was broken and blacklisted the vehicle in question. Now that vehicle cannot be modified &amp; certified as a mobility vehicle.)</i> Ali further commented that the standards are mandatory, so now	OPEN

## Licenced Certifiers Association General Meeting – Minutes

		if you are fitting a device to a vehicle, it MUST be complying to the relevant standard. IE: Hand controls and ramps. Action: Ali to provide a example copy of letter for the submission for an exemption of a ADR ruling. Details to follow.	
18.	Solar Panel / Battery installations	Mark Dewhurst reported on some changes with AS/NZS 3001 regarding Solar panel / battery wiring. From 2022 all solar panels must have a rated fuse on its power side and the entire array (One of more panels) must have a main isolation switch fitted. Details of this requirement to be listed on the LCA Website for both member and public access. Terry Leeder recommended to investigate the article from Red ARC and see whether we should add it to our website.	CLOSED
	<b>Financials</b>		
19.	Treasures Report	John Oste reported in that the financials were in budget. <u>Year period 2024 -2025.</u> <i>Net Assets to Date 15 July 2024 \$39,328.76</i> <i>Expenditure to date 2024-2025 – 30<sup>th</sup> June 2024 \$6883.00</i>  <u>Previous End of Year 2023 - 2024</u> <i>Expenditure to date 2024-2025 – 30<sup>th</sup> June 2024 \$7995.30</i> <i>\$45,771.39</i>	OPEN            CLOSED
	<b>Correspondence</b>		
20.	Mark Gillies (Harassment)	Mark Gilles has contacted LCA secretary and reported he is currently addressing Police assessment and has forwarded a letter to be presented to the LCA committee prior forwarding TFNSW / Transport Minister (A client from Mark who has been apparently harassed by Police where the vehicle’s registration). Mark Gilles has re wrote the VSCCS engineering certificate which was correct. Terry also sent out a notice to all certifiers regarding any other Police harassment. Not one was forthcoming. Mark Dewhurst mentioned and raised a case of a vehicle previously engineered by Mark Gilles under review by TFNSW & Fair Trading. and was asked by the customer to provide further report on the vehicle in question which you have declined to get involved.	CLOSED
21.	Peter Weatherby	Terry read out some correspondence Peter Weatherby sent about bus seats and experiences / debacle regarding ADR 68. This matter is to be sent on to the committee.	OPEN

Meeting Closed Time - 7.20pm

Next Meetings:

Third term dates.

5th & 12th August

2nd & 9th September

Fourth Term date: