

Licenced Certifiers Association General Meeting – AGENDA

Venue: TAFE Wetherill Park - The Horsley Dr, Wetherill Park NSW 2164 (*Industry room in X block*)

Meeting Start 6.00pm June 17th 2024

Zoom Meeting Address: <https://us06web.zoom.us/j/87464752187?pwd=mmmrc8tl1g8jCCbq4BQxLnFFb6alb5.1>

All members present must sign in the LCA attendance book.

Open Meeting Chair: _____ Time: _____ Date: _____

Attendees:

Zoom _____

Apologies: _____

Previous Minutes: May be read out by the secretary Or

Nomination that previous meeting minutes to be correct: _____ Seconded: _____

Matters arising from the previous minutes: Items 1-13.

Item No	Agenda Item	Action/ Notes	Status
1.	Recording of the Zoom Meetings	The meeting will be recorded for documentation of the meeting minutes.	OPEN
2.	GVM - Axle Weights	NO NEWS, TFNSW Next Meeting 21 st May 2024. TFNSW are not looking into this matter as there will be changes to VSB 14. Ongoing: Previously in the last meeting Ken O’Keefe reported GVM axle weights accepted in QLD, details to be published in the “AAAA” magazine. It was reported that TFNSW sitting back to see how it runs as they have bigger items to address, current ruling yet to be accepted by TFNSW & Vic Roads. Lift Kit sizes to be confirmed, TFNSW looking at all objections regarding body lift spacers, extended shackles, Standard ruling being investigated for STD Kit Sizes. Vic Road looking into this matter	OPEN
3.	Speaker Presentation “TFNSW”	NO NEWS, TFNSW The executive committee have contacted TFNSW for speaker representation and still waiting confirmation of timing. TFNSW are short staffed ATM. Ken O’Keefe reported not further news at this stage. Awaiting further news for GVM /GCM at the end of this week as AAAA are having a meeting. TRNSW working group next meeting 25 st May 2024.	OPEN <i>On Hold by TFNSW</i>
4.	New Objectives for 2023 – 2024	Terry Leeder has communicated with Chris Roberts by email and received approval for the LCA to use the TAFE facilities providing there	OPEN

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		<p>are no TAFE classes or preprogramed activities on the night. Special arrangements will need to be made with TAFE which include risk assessments, authorized appropriate licenced LCA personnel to perform training when working with the TAFE vehicles and support equipment. This will possibly include an outline of the specific training programme in question.</p> <p>All arrangements for the use of the TAFE workshop and equipment to be made through Chris Roberts. (On Sick Leave – Bike Accident)</p> <p>Terry has sent an email to Chris Roberts (TAFE) deputies to confirm that each individual LCA members PAI insurance certificate of currency will be acceptable. (Awaiting a reply)</p> <p>Currently looking into a suitable timing later this year to undertake the following program:</p> <p>New Proposed LCA Objective Listing (TAFE – Building X Wetherill Park)</p> <p>Further training days</p> <p>a) Heavy vehicles</p> <ul style="list-style-type: none"> – John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation – John Oste also spoke with the brake service technician from WABCO who was available to deliver a dedicated brake training / awareness program on the WABCO smart electronic brake system. Further discussions required to see whether a presentation can be delivered outside of the equipment set up at TAFE (End May/June 2024 TBA) 	
5.	Lane Change & Brake testing promotion Videos	<p>Ken is currently undertaking comparison brake testing on 79 Series Landcruiser vehicles (Boosters, Rotors, Pads) and developing an awareness video to be available for all LCA members.</p> <p>Stewart (STC) will put together a testing routine on brake safety stop testing and track testing on double diaphragm booster as opposed to a single diaphragm booster installation.</p> <p>Promotional video of these testing can be made available when completed and posted on the LCA website.</p> <p>Ken reported further work has been undertaken, a pilot video has been prepared, still WIP in progress on a dedicated full test video. Ken to advise anticipated timing.</p>	OPEN
6.	New Forum LCA	<p>The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2024.</p> <p>Secretary & Executive team have formulated an email which has been sent to Hernan Ratto (TFNSW - Manger of Vehicle Standards) as an introduction of the LCA and its activities including the LCA Website. (Peter Weatherby & Terry Leeder). Further details to be discussed in correspondence.</p> <p><u>Correspondence Report / Discussion</u></p> <p>A Letter was sent to TFNSW stating the LCA is still open for business and very active. As certifiers we are having tremendous difficulties with communications with TFNSW and the issues we signed up for in the contractual agreement with TFNSW, including the areas of TFNSW have</p>	<p>ON HOLD</p> <p>OPEN</p>

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		<p>lived up to their areas of the agreement. Further concerns and recent experiences were also expressed in the letter from the LCA association. Herman Ratto responded to Terry Leeder by mobile and confirmed there are difficulties within TFNSW since the brake up into many different departments back in 2011 when VSCCS came into falison with many superior managers reports within the TFNSW management team. Herman Ratto then suggested to look up the NSW Transport regulation 2017 and familiarize yourself with Parts 5 Vehicle Standards & Part 6 Certification of vehicles.</p> <p>Terry Leeder to send out an email to members on this matter.</p>	
7.	<p>Changes to VSI 21.</p> <p>Ramp Angles???</p> <p>STD,s Currently (1-4)</p> <p>Changes Suggest (1-6)</p> <p><i>Expected to pass (1-4) ramp angles</i></p>	<p>The recent changes to the Australian Standards have affected VSI 21. The update ramp angle of 1.6 Ration has introduced various problems within the industry. These problems range from the need to articulate foldable ramps in vehicles which take up more storage space & restrict driver view, long ramp length impede into the roadway into the line of traffic at the rear & do not fit into the council allocated bays for side mounted devices. Most wheelchairs are powered, electric winches are fitted on most ramps. Report prepared by Jeff Walters; The Australian STDs was changed without any consultation in the industry. Issue to be raised as an agenda item at the LCA Committee meeting.</p> <p>Issue being addressed by the Australian Standards Team.</p> <p>Peter Weatherby reported that the Bus Industry is also involved and is under review on this this STD.</p> <p>NO NEWS TO DATE.</p> <p>Peter Weatherby is also meeting with the bus industry who have also discussing the matter within their organisation. Peter to report next meeting.</p>	<p>ON HOLD</p> <p>Until Aust STD Update</p>
8.	NSW Police	<p>Peter Gillard had drafted a document for each LCA member to be made available for all certifies to sign to and be presented to local members of parliament, (Apply political pressure)</p> <p>Lesly meet with his local member for discussions on the subject matter and received a response that the minister requested the changes and instructed the Police to take immediate action (DEC LAST YEAR) on the matter. Therefore, there will be no changes to the ON-THE-SPOT AUDITING BY THE POLICE.</p> <p>Peter Gillard is not letting the matter rest as apparently the letter was addressed by the deputies within the department and not by the transport minister. Peter is following up on alternative channels of communication. It was suggested to contact Peter and inquire on his anticipated timetable on the course of action.</p>	<p>ON HOLD</p>

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9.	LCA Website	<p>LCA Website is up and running. As the website is new technology to some members. John has recommended a training evening on the functionality and how the LCA website can promote your VSCCS business in the near future.</p> <p>Updated News (Posts) have been added:</p> <ul style="list-style-type: none"> • LCA Meetings (Monthly Minutes / Agenda's) • The Blurb • VSCCS Policies • Police Compliant procedures • Mobility Hand Controller Exemptions • Weighbridge information • TFNSW Updates • Rover Updates <p>LCA WEB Link address: https://licensedcertifiersassociation.com.au/</p>	OPEN
10.	LCA Newsletter THE "BLURB"	The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb.	OPEN
11.	New LCA Member Training / Awareness Program	<p>Peter Weatherby preparing the update of our LCA constitution policy to include the provision of means for prospective new members to be allowed to participate in meeting on a silent basis to provide information awareness training for prospective VSCCS members who would like to become a licenced VSCCS certifier.</p> <p>Final details to be forwarded to Department of Fair Trading.</p> <p><i>Note: This also included the opportunity for retired LCA members to also participate in LCA General Meeting.</i></p>	OPEN
12.	AAAA Magazine Do you Know ??	The AAAA monthly magazine has published the LCA organisation with some DO YOU KNOW 4WD QUESTIONS in their next publication. This includes a QR code to the LCA website.	OPEN
13.	AAAA Membership 2024 - 2025	<p>John Oste inquiring on the LCA members that are planning on renewing their AAAA membership for the next financial year 2024 – 2025.</p> <p>Renewal Membership fee for 2014-2015 \$300</p> <p>PLS contact our secretary Terry Leeder as your AAAA membership is up for review.</p>	OPEN
14.	NSW Police Jason Henderson Proposed visit with the LCA executive team	<p>Policeman Jason Henderson.</p> <p>Ken O'Keefe has drafted an email invitation to Jason Henderson to attend one of our LCA committee meetings.</p> <p>Awaiting response for Jason on proposed timing.</p> <p><i><u>Note:</u> John Oste reported on the correct procedure for the reporting of Police Harassment via an official body separate from the Police which has been added to our website for all members.</i></p>	OPEN
	Financials		
15.	Treasures Report	<p>John Oste reported in that the financials were in budget.</p> <p>Year period 2023 -2024.</p> <p><i>Net Assets to Date 6 May 2024 \$36,101.27</i></p> <p><i>Expenditure to date 2023-2024 - 6 May 2024 \$7357.61</i></p>	OPEN

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	Correspondence		
	General Business		

Meeting Closed Time: _____

Next Meetings:

1st July 2024, Committee meeting

Third term dates.

22nd July, general meeting

5th & 12th August

2nd & 9th September

Fourth Term date:

14th & 21st October

4th & 11th November

This concludes the 2024 year. We do not meet in in the months of December or January of each year.