

Licensed Certifiers Association General Meeting – Minutes

Venue: TAFE Wetherill Park – Zoom Meeting

Meeting Start 6.00pm May 13th 2024

All members present must sign in the LCA attendance book.

Open Meeting Chair: Terry Leeder Time: 6.00pm Date: 13/05/2024

Attendees: Meeting (Live)

John Oste, Terry Leeder, Ian Carpenter, Ken O’Keefe, Micheal Azzopardi, Peter Weatherby, Scott Herning.

Zoom:

Phil Woods, Mark Dewhurst, Mark Woods, Leslie Gunaratnam.

Visitor: Jaydon Sessions, of Aust Ult Suspension, Daniel Diperna, of Mobility Engineering

Apologies: Jeff Watters, Victoria

Previous Minutes: May be read out by the secretary Or

Nomination that previous meeting minutes to be correct: Peter Weatherby **Seconded:** Mark Dewhurst

Matters arising from the previous minutes: Items 1-12.

Item No	Agenda Item	Action/ Notes	Status
1.	Recording of just the audio of the Zoom Meetings	It was requested to record (Audio only) our LCA meetings for the opportunity where needed to replay for documentation of the minutes and agenda items. The matter to be taken up with the LCA committee and approved. This will be undertaken easily via our zoom meeting connection.	CLOSED
2.	GVM - Axle Weights	NO NEWS, TFNSW Next Meeting 21 st May 2024. TFNSW are not looking into this matter as there will be changes to VSB 14. Ongoing: Previously in the last meeting Ken O’Keefe reported GVM axle weights accepted in QLD, details to be published in the “AAAA” magazine. It was reported that TFNSW sitting back to see how it runs as they have bigger items to address, current ruling yet to be accepted by TFNSW & Vic Roads. Lift Kit sizes to be confirmed, TFNSW looking at all objections regarding body lift spacers, extended shackles, Standard ruling being investigated for STD Kit Sizes. Vic Road looking into this matter	OPEN
3.	Speaker Presentation “TFNSW”	The executive committee have contacted TFNSW for speaker representation and still waiting confirmation of timing. TFNSW are short staffed ATM	OPEN <i>On Hold by TFNSW</i>
4.	New Objectives for 2023 – 2024	Terry Leeder has communicated with Chris Roberts by email and received approval for the LCA to use the TAFE facilities providing there are no TAFE classes or preprogramed activities on the night. Special arrangements will need to be made with TAFE which include risk assessments, authorized	OPEN

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		<p>appropriate licenced LCA personnel to perform training when working with the TAFE vehicles and support equipment. This will possibly include an outline of the specific training programme in question.</p> <p>All arrangements for the use of the TAFE workshop and equipment to be made through Chris Roberts.</p> <p>Terry has sent an email to Chris Roberts (TAFE) and his deputies to confirm that each individual LCA members PAI insurance certificate of currency will be acceptable. (Awaiting a reply) Email May, 2024</p> <p>Currently looking into a suitable timing later this year to undertake the following program:</p> <p>New Proposed LCA Objective Listing (TAFE – Building X Wetherill Park)</p> <p>Further training days</p> <p>a) Heavy vehicles</p> <ul style="list-style-type: none"> – John Oste to Arrange for a presentation on Rigid Vehicle Air Brake Response Time Testing Presentation – John Oste also spoke with the brake service technician from WABCO who was available to deliver a dedicated brake training / awareness program on the WABCO smart electronic brake system. Further discussions required to see whether a presentation can be delivered outside of the equipment set up at TAFE (End May/June 2024 TBA) <p>b) Peter Weatherby has presented some information and awareness of the CTA “Component Type Approval” (Previously called SARN/CRN) documentation on heavy vehicles in particular buses. Details can be obtained on the Rover Website</p>	b) is CLOSED
5.	Lane Change & Brake testing promotion Videos	<p>Ken is currently undertaking comparison brake testing on 79 Series Landcruiser vehicles (Boosters, Rotors, Pads) and developing an awareness video to be available for all LCA members.</p> <p>Stewart (STC) will put together a short testing video, which Ken O’Keefe will look at, followed by a full dedicated video on the track testing on double diaphragm booster and pads as opposed to a single diaphragm booster installation and other equipment.</p> <p>Promotional video of these testing can be made available when completed and posted on the LCA website. Ken to advise.</p>	OPEN
6.	New Forum LCA	<p>The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2024.</p> <p>John Oste suggested to send a further reminder every 3 months to TFNSW irrespective of their position and decision on this matter.</p> <p>Secretary & Executive team have formulated an email which has been sent to Hernan Ratto (TFNSW - Manger of Vehicle Standards) as an introduction of the LCA and its activities including the LCA Website. (Peter Weatherby & Terry Leeder). Further details to be discussed in correspondence.</p>	ON HOLD

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7.	<p>Changes to VSI 21. Ramp Angles???</p> <p>STD,s Currently (1-4)</p> <p>Changes Suggest (1-6)</p> <p><i>Expected to pass (1-4) ramp angles</i></p>	<p>The recent changes to the Australian Standards have affected VSI 21. The update ramp angle of 1.6 Ration has introduced various problems within the industry. These problems range from the need to articulate foldable ramps in vehicles which take up more storage space & restrict driver view, long ramp length impede into the roadway into the line of traffic at the rear & do not fit into the council allocated bays for side mounted devices. Most wheelchairs are powered, electric winches are fitted on most ramps. Report prepared by Jeff Watters, The Australian STD,s was changed without any consultation in the industry. Issue to be raised as an agenda item at the LCA Committee meeting.</p> <p>Issue being addressed by the Australian Standards Team</p> <p>Peter Weatherby reported that the Bus Industry is also involved and is under review on this this STD.</p> <p>NO NEWS TO DATE. JEFF WATTERS TO REPORT NEW UPDATE BY THE END OF THE YEAR.</p>	ON HOLD Until Aust STD Update
8.	NSW Police	<p>Peter Gillard had drafted a document for each LCA member to be made available for all certifies to sign to and be presented to local members of parliament, (Apply political pressure)</p> <p>Lesly meet with his local member for discussions on the subject matter and received a response that the minister requested the changes and instructed the Police to take immediate action (DEC LAST YEAR) on the matter. Therefore, there will be no changes to the ON-THE-SPOT AUDITING BY THE POLICE.</p> <p>Peter Gillard is not letting the matter rest as apparently the letter was addressed by the deputies within the department and not by the transport minister. Peter is following up on alternative channels of communication. It was suggested to contact Peter and inquire on his anticipated timetable on the course of action. Call was put to Peter Gillard 16-05-2024. On hold</p>	ON HOLD
9.	LCA Website	<p>LCA Website is up and running. John Oste has contacted all current LCA members and has added them onto the website, excluding a few members that did not want to who are retiring shortly.</p> <p>As the website is new technology to some members. John has recommended a training evening on the functionality and how the LCA website can promote your VSCCS business.</p> <p>Updated News (Posts) have been added:</p> <ul style="list-style-type: none"> • LCA Meetings (Monthly Minutes / Agenda's) • The Blurb • VSCCS Policies • Police Compliant procedures • Mobility Hand Controller Exemptions • Weighbridge information 	OPEN

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		<ul style="list-style-type: none"> • TFNSW Updates • Rover Updates <p>John Oste to provide a brief overview at the end of the meeting. LCA WEB Link address: https://licensedcertifiersassociation.com.au/</p>	
10.	TFNSW Updates Mobility Hand Controllers	<p>It was reported that an exemption for hand controller brakes on mobility vehicles has expired on the 31st of December 2023. It was reported that ADR 31 does cover this subject in depth. Terry Leeder to follow up and report next meeting. Extract from ADR 31/04</p> <p>5.1.2.1. Service braking system The service braking system shall make it possible to control the movement of the vehicle and to halt it safely, speedily and effectively, whatever its speed and load, on any up or down gradient. It shall be possible to graduate this braking action. <i>The driver shall be able to achieve this braking action from his driving seat without removing his hands from the steering control.</i></p> <p>5.1.2.2. Secondary braking system The secondary braking system shall make it possible by application of the service brake control to halt the vehicle within a reasonable distance in the event of failure of the service braking system. It shall be possible to graduate this braking action. <i>The driver shall be able to obtain this braking action from his driving seat without removing his hands from the steering control.</i> For the purposes of these provisions, it is assumed that not more than one failure of the service braking system can occur at one time.</p> <p>Awaiting report back from the TFNSW working group meeting in April 2024</p> <p>NOTE: THE EXECPTION HAS BEEN RENEWED</p>	CLOSED
11.	LCA Newsletter “BLURB” By Peter Weatherby	The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb.	OPEN
12.	New LCA Member Training / Awareness Program	<p>Peter Weatherby preparing the update of our LCA constitution policy to include the provision of means for prospective new members to be allowed to participate in meeting on a silent basis to provide information awareness training for prospective VSCCS members who would like to become a licenced VSCCS certifier.</p> <p>Final details to be forwarded to Department of Fair Trading. <i>Note: This also included the opportunity for retired LCA members to also participate in LCA General Meeting.</i> <i>PETER WEATHERBY RAISED THE MATTER OF RETIRED LCA MEMBERS TO BE ALLOWED TO SIT AS A MEMBER ON THE LCA EXECUTIVE TEAM.</i> <i>This to be raised at the next Executive Committee Meeting.</i></p>	OPEN
13.	AAAA Magazine Do you Know ??	The AAAA monthly magazine is planning to promote the LCA organisation with some DO YOU KNOW 4WD QUESTIONS in their next publication.	OPEN

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		The LCA Committee is generating some do you know questions which has been forwarded on, awaiting some further information from the executive members for publication which is due by 17 th May, the end of the week. We anticipate the article will be in the upcoming June AAAA magazine.	
14.	Clearview Blinker	<p>Ken O’Keefe suggested to be mindful on CAT 6 indicator compliance in particular Clearview as they are acceptable for State NSW, but not for Federal (Rover) compliance. Ken to send a copy of the Clearview specifications to Terry Leeder for an update information email to LCA members.</p> <p>Ken further reported that this is a result of the location and positioning of the assembly.</p> <p>However, if you fit a Cat 6 Indicator into the Guard at the correct the correct height and frontal position (Considering a bull bar if fitted) they will be good for both federal and state compliance.</p> <p>Phil Woods stated that if the product is non-compliant federally it should be accepted statewide.</p> <p>Ken to provide the information for a post on the LCA website.</p>	CLOSED
15.	Vehicle Defect Clearance Police	<p>Ken O’Keefe has recently spoke with AAAA (Lesley) that a Police officer can clear defects on simple straight forward defects such as indicators not working or broken, or bald tyres.</p> <p>Ken has then contacted Police Officer Jason Henderson, who confirmed that a POLICE officer – an authorised person can clear a vehicle defect notice.</p> <p>Ken would like to raise the motion for the LCA to send Officer Jason Henderson an invitation to attend one of our executive meetings. The executive committee supported the motion and are currently investigating this matter. Details to follow.</p>	CLOSED
16.	AAAA Membership 2024 - 2025	<p>John Oste inquiring on the LCA members that are planning on renewing their AAAA membership for the next financial year 2024 – 2025.</p> <p>PLS contact our secretary Terry Leeder as your AAAA membership is up for review.</p> <p>Note: 2 new Members have since been added, Mark Dewhurst, Ian Davis, Jason Roberson in the new year period for 2024 - 2025.</p>	OPEN
17.	NSW Police Jason Henderson Proposed visit with the LCA executive team	<p>Policeman Jason Henderson.</p> <p>Ken O’Keefe has drafted an email invitation to Jason Henderson to attend one of our LCA committee meetings.</p> <p>Awaiting response for Jason on proposed timing.</p> <p>John Oste reported on the correct procedure for the reporting of Police Harassment via an official body separate from the Police which has been added to our website to be presented shortly after the end of the meeting.</p> <p>Details to follow</p>	OPEN
18.	TFNSW New Documentation ICV, Notice 11	<p>NEW Documentation Notice 11 was presented by Ashkan Mafer (Manager System Adviser Customer Care) & VSWG member.</p> <p>IVC Builder must provide identification of all the components to TFNSW.</p>	CLOSED

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19.	Defected 4WD Vehicles	Ken O’Keefe reported there were many 4WD vehicles defected by the police over the Easter holiday period.	CLOSED
	Financials		
20.	Treasures Report	John Oste reported in that the financials were in budget at the last LCA meeting Year period 2023 -2024. <i>Net Assets to Date 6th May 2024 \$36,101.27</i> <i>Expenditure to date 2023-2024 – 6th May 2024 \$735,7.61</i>	OPEN
	Correspondence		
21.	New Forum LCA Further from Item 6	<p>Peter Weatherby further reported: HERMAN RATTO A letter was put together that the LCA is still very active. However, in recent times TFNSW have been very difficult to work with, no one to communicate with, no budget or staff allowances is not promised originally. The document also expressed the LCA concerns and experiences with TFNSW. The letter was presented in an email to Herman.</p> <p>Not more than a half hour later Herman rang the LCA secretary Terry Leeder. Herman did confirm there were problems within the TFNSW department. Since 2011 & COVID, TFNSW has been broken up into many smaller departments. It was also mentioned that Ashcan Mafer is Heman’s manager, with Rigina Benisano. (Team Leader, Support & Administrator @ TFNSW) the overall manager of the section.</p> <p>Terry continued to report that Herman stated to look up the Road Transport (Vehicle Registration) Regulation 2017 and familiarise yourself with part 5 and part 6 and the penalties they can apply when we do not conform to the TfNSW VSCCS requirements. Terry to send out an email on this subject matter.</p>	
	General Business		
22.	TFNSW Updates Mobility Hand Controllers Further from Item 10	<p>Mark Dewhurst raised a further question regarding Hand Control Exemptions. Question: Is letter from the Occupational Therapist the drivers responsibility? Terry stated that when certifying a motor vehicle, it is the certifiers responsibility the vehicle is complaint, we do not require a note from the Occupational Therapist. Ian reported that this is covered in the exemption form where the owner is required to obtain the approval note from occupational therapist.</p>	
23.	ADR 88 Testing Discussions	<p>Scott raised a quotation of 3 vehicles at 11K each for a complete stability and brake reporting with a lead time of 2 weeks with the vehicle to be presented at the facility in Victoria. John Oste received a quotation of 15K from the same test house for 15K with the vehicle to be presented at the facility in Victoria. Ken reported another test house had quoted a for 3 vehicles at 7K – 9K with the vehicle to be presented at the facility in Queensland.</p>	OPEN

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24.	LCA Website Further from Item 9	John Oste presented the LCA website live	OPEN
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Meeting Closed Time - 7.40pm

Next Meetings:

3rd and 17th June 2024

1st July 2024, Committee meeting

Third term dates.

22nd July, general meeting

5th & 12th August

2nd & 9th September

Fourth Term date: